

# Ebbetts Pass Fire District



## BOARD OF DIRECTORS NOTICE OF REGULAR MEETING

**Tuesday, September 15, 2020**

**1037 Blagen Road, Arnold**

**9:00 A.M.**

### MEMBERS OF THE BOARD

Mike Barr, President      Denny Clemens, Secretary  
Jon Dashner      J. Scott McKinney      Pete Neal

### **Concerning Public Comment**

Please Note: The Board of Directors offers the opportunity for the public to speak to specific agenda items during the time that agenda item is discussed by the Board. The Board also allows an opportunity for the public to speak on non-agenda items during "public comments" prior to the conclusion of the meeting. The Board may not make any decision related to non-agendized items until the next Board meeting.

### **AGENDA**

1. **Call to Order, Flag Salute, Roll Call**
2. **Public Appearances/Comment:** The Board will hear public comment on any agendized or non-agendized item. The Board may discuss public comment but may not take action.
3. **Consent Items:** Board action limited to discussion and approval of:
  - 3.1. Minutes: 08/18/20
  - 3.2. Acceptance of August 2020 Checks Listings and Authorize to File for Audit
4. **Committee Reports:** The Board will discuss the status of the following matters. The Board may take action on recommendations and/or give direction to staff or committee members related to follow-up on specific matters addressed by the committee.
  - 4.1. **Finance Committee** (Directors Dashner & McKinney)
    - 4.1.1. Intra-Account Budget Transfer – End of Fiscal Year 2019-20
  - 4.2. **Personnel/Safety Committee** (Directors Dashner & McKinney)
  - 4.3. **Fire Prevention Committee** (Director Barr & Clemens)
  - 4.4. **Apparatus/Equipment Committee** (Directors Clemens & Neal)
5. **Scheduled Items:** The Board will discuss and take action on the specific items listed below.
  - 5.1. **Calaveras Public Power Agency:** At-Large Board of Director Position
  - 5.2. **Calaveras Local Agency Formation Commission:** Nomination Ballot for Independent Special District Members and Alternate to fill Independent Special District Seats LAFCO

## NOTICE OF REGULAR MEETING – continued

September 15, 2020

- 5.3. Outstanding Achievement in Grant Writing for the Ebbetts Pass Fire District – Bryn Buhler
  - 5.4. **Michael Wong:** Thank you letter
  - 5.5. **Fire Districts Association of California Employment Benefits Authority:** Dental and Vision Plan 2021 Rates
  - 5.6. **County of Calaveras Office of Auditor-Controller:** Final Budget Information
  - 5.7. **Proposed Final Budget Fiscal Year 2020-21**
    - 5.7.1. Board Discussion and Public Hearing
    - 5.7.2. Resolution 2020-8: Adopting the Final Budget and an Appropriations Limit for Fiscal Year 2020-21
  - 5.8. Ebbetts Pass Fire Protection District Fire Ordinance 2020 -- Update
  - 5.9. Draft Policy 5042 District Reserve Funds – End 30-day Review
6. **Reports:** The Board will hear reports on the following matters. The Board may discuss information contained in these reports.
- 6.1. Administrative Report
  - 6.2. Legislative Report
  - 6.3. Administrative – EMS
7. **Comments, Questions, and Consideration:** The Board will entertain comments and questions from the following individuals or representatives. The Board may discuss these comments or questions on these items but may not take action.
- 7.1. Board Members
  - 7.2. Firefighters' Association
  - 7.3. Employees' Group
  - 7.4. Public Comments
8. **Adjournment of Regular Meeting**

**ADMINISTRATIVE STAFF:**

**Michael Johnson, Fire Chief**

**Cheryl Howard, Secretary**

# Ebbetts Pass Fire District



## MINUTES

Board of Directors

August 18, 2020

### SUBJECT TO APPROVAL

1. The meeting was called to order with proper social distancing among everyone and with accommodation for the public through the use of Zoom Meetings at 9:00 A.M. by President Mike Barr and the Pledge of Allegiance was recited. Directors present: Michael Barr, Denny Clemens, Jon Dashner, Scott McKinney, and Pete Neal.

District personnel present: Fire Chief Mike Johnson, Cheryl Howard  
Battalion Chiefs Aaron Downing and Rodney Hendrix  
Captain Shea Buhler

Others present: None and there were no electronic requests for joining in the meeting.  
Media present: None

2. **PUBLIC APPEARANCES/COMMENT** – None.

3. **CONSENT ITEMS**

Mr. McKinney made a motion to approve the Consent Items as presented. Mr. Dashner seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

4. **COMMITTEE REPORTS**

- 4.1. Finance Committee (Directors Dashner & McKinney)

Chief Johnson reported that the Directors had the first snapshot of the new fiscal year information whereas next month the Board would be considering the final budget for 2020-21. He noted that the County Auditor Office had yet to show the rollover information from the previous fiscal year.

- 4.2. Personnel Committee (Directors Dashner & McKinney)

Chief Johnson reported the District experienced yet another 30 days without injury. He added that it was especially good with noting the number of days there were firefighters out on strike team assignments fighting fire and with the added layer of PPE for medical aids in the current high heat weather cycle.

Battalion Chief Hendrix reported that there had been ten candidates that had undergone the District's testing process. Three candidates had been asked for Chief's interviews with the top two being chosen and beginning the background investigation process. He added that he hoped to have them hired in October.

4.3. Fire Prevention Committee (Directors Barr & Clemens)

Chief Johnson reported there had not been a meeting and the District's Fire Ordinance should be returned soon by County Counsel.

4.4. Apparatus/Equipment Committee (Directors Clemens & Neal)

Battalion Chief Downing reported that the new ambulance had arrived along with the Fremont engine which had been polished to a nice shine. He commented that Mr. Neal had volunteered to help install lettering on it.

BC Downing and Captain Buhler briefly explained the height difference between a 2WD and 4WD engines with the latest exhaust requirements in addition to an option for an EZ Trac AWD which would not require such a high climb into the engine for firefighters. He noted that there would be much investigation by the staff for an engine.

BC Downing invited the Board members to view the recently acquired engine from Fremont.

5. Scheduled Items

5.1. Cal Fire Notice of Award for Volunteer Fire Assistance Program Grant

Chief Johnson reported that radios were continually evolving with gaining larger capacity and more features. He reported that Engineer Bryn Buhler had yet again achieved another grant in the amount of \$39,000 for changing over the District's radios to the latest technology that could be afforded. Mr. Neal made a motion to approve Resolution 2020-7 Approving the Department of Forestry and Fire Protection Agreement #7GH20035 and authorizing Fire Chief Johnson to sign the Agreement. Mr. Dashner seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

5.2. Assistance to Firefighter Grant Award for Replacement of Cascade Air Compressor

Chief Johnson reported that Bryn Buhler had achieved a "micro grant" for the District for replacement of the cascade air system which the District has had for around 30 years. He would probably be presenting more information next month for Board action but he wanted to congratulate Bryn on her latest success.

5.3. SDRMA 2021 Health Benefits Program January 1, 2021, Premium Increase

Chief Johnson reported that the Board's Packet included information regarding the total increase of nearly \$45,000 for the medical insurance premium for full-time employees of the District. He noted that it was a bit of a selling point for oncoming hires that were seeing much higher pay elsewhere in the state. Following some discussion, Mr. Clemens made a motion to absorb the increase in medical insurance

premiums for the full-time employees. Mr. Dashner seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

5.4. CSDA Virtual Workshops and 2020 Education Allowance Fund Application

Chief Johnson reported that there were several virtual workshops available should any of the Board members be interested in attending and possibly even a scholarship available which would pay for their attendance. He asked the interested Board members to contact him if they are interested.

5.5. PG&E Transaction Summary Letter

Chief Johnson reported that activity at the site for the pad for community resiliency project was well underway but would not be finished for approximately 1-1/2 weeks due to delivery issues for a part of the project. Once it arrives, the work would be completed and ready for this year's PSPS events.

5.6. EPFD Draft Policy 5042: District Reserve Funds – Begin 30-day Review

Chief Johnson encouraged the Board members to carefully review the drafted document for possible adoption at the September regular meeting.

6. **REPORTS**

6.1. Administrative Report

Chief Johnson reported there had been an increase in the area for Covid-19 positive individuals. He also noted that E436 was deployed at the Loyaltan Fire.

6.2. Legislative Report

Chief Johnson noted the Legislature continued in summer recess.

6.3. Administrative - EMS

Chief Johnson reported he had completed the annual report to Mountain-Valley EMS Agency. He noted with the change of contract there was a 4-tiered system designating ambulance response within the District: urban, suburban, rural, and wilderness. He reported that he had met with the Calaveras Sheriff regarding our dispatch agreement to discuss the dispatch fee required by the Sheriff's Office.

7. **COMMENTS, QUESTIONS, CONSIDERATIONS**

7.1. Board Members

Mr. Clemens asked that everyone continue to be safe.

Mr. Dashner recommended that the Board send a letter to Bryn Buhler thanking her for her continued efforts toward obtaining grants for the District.

7.2. Firefighters Association – Chief Johnson reported that the EPFFA President Will Koelzow had prepared a letter which was currently being printed for this year's fundraiser efforts. He added that the Arnold Angels had volunteered to stuff the

envelopes yet they would do so individually to minimize exposure for the Coronavirus.

- 7.3. Employees' Group – Battalion Chief Hendrix thanked the Board for its support of continuing to pay the medical premium increased cost and noted it was a huge bonus for the employees.

- 7.4. Public Comments  
None

8. **ADJOURNMENT**

Mr. McKinney made a motion to adjourn. Mr. Dashner seconded; motion passed unanimously. 10:09 A.M.

Respectfully submitted,



Cheryl Howard  
District Secretary

**County of Calaveras  
General Ledger Summary  
Balance Sheet Accounts  
As of 8/31/2020**

**Fund 2290 Ebbetts Pass Fire**

<u>Object Code</u>	<u>Object Description</u>		<u>Balance</u>
<u>Assets</u>			
1006	Cash in Treasury	22900000	989,895.14
1007	Outstanding Checks	22900000	(2,406.46)
1016	Imprest Cash	22900000	40,000.00
Total Assets			<u>\$1,027,488.68</u>
<u>Liabilities</u>			
2002	Accounts Payable	22900000	1,163.60
2002	Accounts Payable	22900010	(1,163.60)
2009	Sales Tax Payable	22900010	627.41
2091	Accts Payable - Staledated Cks	22900010	4,929.08
Total Liabilities			<u>\$5,556.49</u>
<u>Fund Balance</u>			
3002	Fund Bal Unreserv/Undesign	22900000	1,841,126.02
3043	Reserve for Imprest Cash	22900000	40,000.00
Total Fund Balance			<u>\$1,881,126.02</u>
Year-to-Date Revenues			\$399,919.99
Year-to-Date Expenditures			\$1,259,113.82
Year-to-Date Transfers In			\$0.00
Year-to-Date Transfers Out			\$0.00
Year-to-Date Clearing Accounts			<u>\$0.00</u>
Total Fund Equity			<u>\$1,021,932.19</u>
Total Liabilities and Fund Equity			<u>\$1,027,488.68</u>

County of Calaveras  
General Ledger Summary  
Balance Sheet Accounts  
As of 6/30/2020

**Fund 2290 Ebbetts Pass Fire**

<u>Object Code</u>	<u>Object Description</u>		<u>Balance</u>
<u>Assets</u>			
1006	Cash in Treasury	22900000	1,851,729.59
1007	Outstanding Checks	22900000	(5,545.50)
1016	Imprest Cash	22900000	40,000.00
Total Assets			<u>\$1,886,184.09</u>
<u>Liabilities</u>			
2002	Accounts Payable	22900000	1,163.60
2002	Accounts Payable	22900010	(1,163.60)
2009	Sales Tax Payable	22900010	128.99
2091	Accts Payable - Staledated Cks	22900010	4,929.08
Total Liabilities			<u>\$5,058.07</u>
<u>Fund Balance</u>			
3002	Fund Bal Unreserv/Undesign	22900000	392,613.82
3043	Reserve for Imprest Cash	22900000	40,000.00
Total Fund Balance			<u>\$432,613.82</u>
Year-to-Date Revenues			\$6,390,117.84
Year-to-Date Expenditures			\$4,941,605.64
Year-to-Date Transfers In			\$0.00
Year-to-Date Transfers Out			\$0.00
Year-to-Date Clearing Accounts			<u>\$0.00</u>
Total Fund Equity			<u>\$1,881,126.02</u>
Total Liabilities and Fund Equity			<u>\$1,886,184.09</u>

## REVENUE ACCOUNT SUMMARY SHEET - Aug 2020

<b>Fire Operations:</b>			RECEIVED		% Received
ACCOUNT	No.	BUDGETED	Month	Year-To-Date	Year-To-Date
Property Tax - Current Secured	4010	2,084,820	0.00	-	0%
Administrative Fee (SB2557)	4013	(40,299)	0.00	-	0%
Unitary Tax	4015	41,651	0.00	-	0%
Supplemental Tax - Current Secured	4017	14,385	0.00	-	0%
Property Tax - Current Unsecured	4020	31,294	0.00	-	0%
Supplemental Tax - Current Unsecured	4027	902	0.00	-	0%
Prior Unsecured Taxes	4040	1,687	0.00	-	0%
Transient Occupancy Taxes	4072	32,000	0.00	-	0%
Interest	4300	-	0.00	-	
Rents/Leases	4301	-	4200.00	4,200.00	
HOPTR	4463	24,188	0.00	-	0%
Timber Tax	4465	-	0.00	-	
State Aid for Public Safety	4472	20,000	0.00	-	0%
Grant	4505	-	0.00	-	
Reimbursement - Personnel	4542	30,000	6993.00	6,993.00	23%
Reimbursement - Equipment	4543	5,000	0.00	-	0%
HazMat Release Response Plan	4592	-	0.00	0.00	
Report Fees	4593	-	0.00	-	
PG&E - Station Grounds Usage	4642		0.00	19,100.00	
Charges for Current Service (hydrants)	4679	10,500	0.00	-	0%
Other Refund - Prior Year Taxes	4684	-	0.00	-	
Training Fees	4689	-	0.00	-	
Gifts/Donations	4707	-	50.00	100.00	
Refund - Misc.	4708	-	0.00	324.08	
Other Revenue	4712	-	1,736.04	3,472.08	
Miscellaneous Revenue	4713	500	0.00	-	0%
Refunds - Insurance	4743	-	0.00	-	
Calaveras Co. >PG&E Butte Fire	4799	44,000	204075.41	204,075.41	464%
Sale of Surplus Property	4800	-	0.00	-	
<b>Total</b>		2,300,628	217,054.45	238,264.57	10%

<b>EMS/Paramedic Program</b>			RECEIVED		% Received
ACCOUNT	No.	BUDGETED	Month	Year-To-Date	Year-To-Date
Special Tax	4077	361,820	0.00	0.00	0%
Special Tax - Sustain ALS	4077 S	175,428	0.00	0.00	
Refunds - Insurance	4743	-	0.00	0.00	
<b>Total</b>		537,248	0.00	0.00	0%

<b>Station 3 AMBULANCE A</b>			RECEIVED		% Received
ACCOUNT	No.	BUDGETED	Month	Year-To-Date	Year-To-Date
Special Tax	4077	828,140	0.00	0.00	0%
Special Tax - Sustain ALS	4077 S	1,081,948	0.00	0.00	0%
Other Programs - State (GEMT)	4479	9,000	0.00	0.00	0%
State Other Aid (IGT)	4580	65,000	0.00	0.00	0%
EMS Transport Revenue	4660	700,000	79,170.30	161,348.34	23%
Collections	4679	-	0.00	307.08	
Calaveras Co. >PG&E Butte Fire	4799	206,000	0.00	0.00	0%
Refunds - Insurance	4743	-	0.00	0.00	
<b>Total</b>		2,890,088	79,170.30	161,655.42	6%

## FIRE OPERATIONS ACCOUNT SUMMARY SHEET - AUGUST 2020

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
<b>SALARIES &amp; BENEFITS</b>	<b>5001.1-</b>					
Salaries/Wages	-.001	1,052,937	86,854.63	171,552.83	881,384.17	16%
Extra Hire	-.002	10,000	0.00	0.00	10,000.00	0%
Extra Hire - Intern	-.003	40,000	17,426.21	22,222.44	17,777.56	56%
ST/TF FF Payments	-.004	30,000	11,074.30	11,789.92	18,210.08	39%
Volunteer FF Relief	-.005	40,000	0.00	651.21	39,348.79	2%
Retirement	-.050	214,473	20,408.51	40,554.55	173,918.45	19%
Group Insurance	-.055	194,450	16,630.95	43,223.64	151,226.36	22%
Uniform Allowance	-.062	3,600	0.00	1,400.00	2,200.00	39%
<b>SERVICES &amp; SUPPLIES</b>	<b>5111.1-</b>					
Safety Clothing	-.111	10,000	-79.00	-189.60	10,189.60	-2%
Safety Equipment	-.115	6,000	0.00	0.00	6,000.00	0%
Communications-Radios	-.121	8,000	0.00	8.58	7,991.42	0%
Communications-Phone	-.124	12,000	1,911.28	2,436.22	9,563.78	20%
Food - Fire Line Meals	-.131	1,200	0.00	39.95	1,160.05	3%
Housekeeping	-.141	8,000	444.34	1,161.79	6,838.21	15%
Insurance-Prop/Liability	-.151	15,009	0.00	15,009.00	-	100%
Insurance-Workers Comp	-.153	86,829	0.00	29,862.39	56,966.61	34%
Maintenance-Apparatus	-.181	45,000	4,380.08	8,380.38	36,619.62	19%
Maintenance-Utilities	-.182	10,000	0.00	0.00	10,000.00	0%
Building Maintenance	-.201	21,100	866.00	995.31	20,104.69	5%
Emergency Care/Rescue	-.211	1,275	0.00	0.00	1,275.00	0%
Memberships	-.221	7,755	375.00	375.00	7,380.00	5%
Office Expense	-.241	12,050	257.89	742.81	11,307.19	6%
Office Expense-Postage	-.243	1,000	46.20	156.70	843.30	16%
Office Expense-Copies	-.245	1,500	142.64	267.74	1,232.26	18%
Professional Services	-.271	33,000	0.00	0.00	33,000.00	0%
Small Tools/FF Equipment	-.401	13,000	90.74	844.83	12,155.17	6%
Small Tools-Hose/SCBA	-.402	9,000	93.54	8,449.53	550.47	94%
Special District Expense	-.411	17,000	2,312.00	2,833.63	14,166.37	17%
SDE--Health Maintenance	-.412	4,200	0.00	0.00	4,200.00	0%
Training	-.422	12,500	450.00	537.00	11,963.00	4%
Travel/Education	-.478	9,000	0.00	0.00	9,000.00	0%
Transportation Fuel	-.480	20,000	437.03	1,211.28	18,788.72	6%
Utilities - Water/Sewer	-.501	10,280	0.00	1,676.92	8,603.08	16%
Utilities - Electrical	-.504	11,500	844.76	1,687.48	9,812.52	15%
Utilities - Propane	-.505	20,000	0.00	596.80	19,403.20	3%
LAFCO Fee	5627	3,242	0.00	3,241.49	0.51	100%
<b>FIXED ASSETS</b>						
Building Fund: Structures	5640	211,698	0.00	0.00	211,698.00	0%
Equipment	5701	66,000	15,600.76	20,600.76	45,399.24	31%
<b>Fire Operation Fund Totals</b>		2,272,598	180,567.86	392,320.58	1,880,277.42	17%

## CHECKS ISSUED LISTING - August 2020    FIRE OPERATIONS

Check No.	PAID TO	PURPOSE	AMOUNT
<b>5001.1.001: SALARIES</b>			
	17957, 18083 Payroll / Statutory Elective Withholding		\$76,560.54
	17957, 18083 Paychex Fee	employer cost	\$317.27
1088463, 1089019	PARS	EE withholding	\$159.18
	17958, 18084 EPFF Local #3581	dues and meals withholding	\$900.00
	18156 PERS	07-2020-2, 08-2020-1 EE portion	\$6,761.21
<b>5001.1.002: EXTRA HIRE</b>			none issued
<b>5001.1.003: EXTRA HIRE - INTERNS</b>			
	17957, 18083 Payroll / Statutory Elective Withholding		\$13,859.22
1088463, 1089019	Paychex Fee	employer cost	\$1,464.99
	1088959 Employment Dev Dept	unemployment	\$2,102.00
<b>5001.1.004: ST/TF Firefighter Payment</b>			
	17957, 18083 Payroll / Statutory Elective Withholding		\$11,074.30
<b>5001.1.005: Volunteer Firefighter Response/Relief</b>			none issued
<b>5001.1.050: RETIREMENT (PERS)</b>			
	18156 PERS	Employer Portion 07-2020-2	\$6,034.36
	18156 PERS	Employer Portion 08-2020-1	\$6,034.36
	18156 PERS	unfunded liability	\$8,339.79
<b>5001.1.055: GROUP INSURANCE</b>			
	1088960 FDAC-EBA	vis/den/life ins prem	\$1,347.35
	1088961 Hometown Health Providers	medical premium	\$903.00
	1088962 SDRMA-Employee Benefit Service - medical premium		\$14,494.20
	17957, 18083 Supplemental Life Premium Withholding		(\$113.60)
<b>5001.1.062: UNIFORM ALLOWANCE</b>			none issued
<b>5111.1.111: SAFETY CLOTHING</b>			
	1088971 Petty Cash	uniform tee purchases	(\$79.00)
<b>5111.1.115: SAFETY EQUIPMENT</b>			none issued
<b>5111.1.121: COMMUNICATIONS: RADIOS</b>			none issued

## CHECKS ISSUED LISTING - August 2020 FIRE OPERATIONS

### 5111.1.124: COMMUNICATIONS: TELEPHONE

1088621 AT&T	local service Sta. 2 & 4	\$196.82
1089202 Comcast	phone/internet Sta. 1	\$356.63
1088621 Comcast	phone/internet Sta. 2	\$140.92
1088620 Verizon Wireless	cellular service	\$1,216.91

### 5111.1.131: FOOD/FIRE LINE MEALS

*none issued*

### 5111.1.141: HOUSEHOLD EXPENSE

1088623 Ebbetts Pass Lumber Co	container, scoop, bucket	\$45.84
1088963 AmeriPride	towel service	\$196.72
1088964 CA Waste Recovery	trash removal	\$201.78

### 5111.1.151: INSURANCE: PROPERTY/LIABILITY

*none issued*

### 5111.1.153: INSURANCE: WORKER'S COMPENSATION

*none issued*

### 5111.1.181: MAINTENANCE: APPARATUS

1088969 Mello Transmission Co	U1008: transmission repair	\$4,275.59
1089205 Glenn Verkerk	reimburse U1006 parts	\$104.49

### 5111.1.182: MAINTENANCE: UTILITIES

*none issued*

### 5111.1.201: BUILDING & GROUNDS MAINTENANCE

1088965 TG's Backflow Service	backflow tests	\$470.00
JE Calaveras Co Environmental Health - CUPA fee		\$396.00

### 5111.1.211: EMERGENCY CARE

*none issued*

### 5111.1.221: MEMBERSHIPS/SUBSCRIPTIONS

1088627 US Bank/FDAC	membership	\$375.00
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### 5111.1.241: OFFICE EXPENSE

1088627 US Bank	spam blocker	\$5.00
1088971 Petty Cash	ink	\$102.89
1089206 Wiley Computer Works	service BC computer	\$150.00

### 5111.1.243: OFFICE EXPENSE: POSTAGE

JE Calaveras Co	mailing of checks	
1088627 US Bank	stamps	\$55.00
1088971 Petty Cash	reimburse for stamps	(\$8.00)

## CHECKS ISSUED LISTING - August 2020 FIRE OPERATIONS

### 5111.1.245: OFFICE EXPENSE: COPIES

1088624, 1089203 Inland Business Systems	copier maintenance, shipping fee	\$142.64
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### 5111.1.271: PROFESSIONAL SERVICES

*none issued*

### 5111.1.401: SMALL TOOLS/FF EQUIPMENT

1088623 Ebbetts Pass Lumber Co	impact set, drill bit set	\$90.74
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### 5111.1.402: SMALL TOOLS: HOSE / SCBA

1088972 Trace Analytics	SCBA compressor air test kit	\$93.54
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### 5111.1.411: SPECIAL DISTRICT EXPENSE

1087402 US Bank: SAMBA	EPN reporting	\$39.60
1087402 US Bank	licensing fee U1008, U1007	\$1,187.71
1087402 US Bank	zoom meetings, livescan fee	\$76.34
1087402 US Bank	Spot GPS subscription/activation	\$379.35
1088968 Lewisport USA	magnets/stickers E431	\$629.00

### 5111.1.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE *none issued*

### 5111.1.422: TRAINING

17998 Evan Stark	reimburse EMT class reg	\$450.00
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### 5111.1.478: TRAVEL/EDUCATION/TRAINING

*none issued*

### 5111.1.480: TRANSPORTATION FUEL

1088628 W H Breshears	diesel	\$39.39
1088970 Ebbetts Pass Gas Service	unleaded fuel	\$140.33
18119 EPFD/Nick Landuyt	reimburse E436 fuel	\$116.77
18119 EPFD/Scott Vasquez	reimburse E436 fuel	\$140.54

### 5111.1.501: UTILITIES: WATER/SEWER

*none issued*

### 5111.1.504: UTILITIES: ELECTRICITY

JE CPPA	electricity	\$844.76
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### 5111.1.505: UTILITIES: PROPANE

*none issued*

## CHECKS ISSUED LISTING - August 2020    FIRE OPERATIONS

5627 F: LAFCO Fee	<i>none issued</i>
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5640 F: STRUCTURES	<i>none issued</i>
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### 5701 F: EQUIPMENT

1089204 Macker Tek	Verkada camera installation	\$15,600.76
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# ENGINE PARAMEDIC PROGRAM ACCOUNT SUMMARY SHEET - AUG 2020

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
<b>SALARIES &amp; BENEFITS</b>	<b>5001</b>					
Salaries/Wages	-.001	308,462	<b>22,754.76</b>	43,516.57	264,945.43	14%
Retirement	-.050	86,460	<b>8,959.84</b>	17,847.85	68,612.15	21%
Group Insurance	-.055	87,015	<b>5,593.70</b>	15,672.50	71,342.50	18%
Uniform Allowance	-.062	1,200	<b>0.00</b>	600.00	600.00	50%
<b>SERVICES &amp; SUPPLIES</b>	<b>5111</b>					
Safety Clothing	-.111	2,728	<b>0.00</b>	0.00	2,728.00	0%
Safety Equipment	-.115	1,000	<b>0.00</b>	0.00	1,000.00	0%
Communications-Radios	-.121	1,000	<b>0.00</b>	0.00	1,000.00	0%
Communications-Phone	-.124	615	<b>131.96</b>	181.96	433.04	30%
Housekeeping	-.141	1,900	<b>78.69</b>	221.36	1,678.64	12%
Insurance-Prop/Liability	-.151	2,500	<b>0.00</b>	2,500.00	-	100%
Insurance-Workers Comp	-.153	20,000	<b>0.00</b>	8,259.81	11,740.19	41%
Maintenance-Apparatus	-.181	2,900	<b>175.72</b>	175.72	2,724.28	6%
Building Maintenance	-.201	-	<b>0.00</b>	0.00	-	
Emergency Care/Rescue	-.211	-	<b>0.00</b>	0.00	-	
Professional Services	-.271	2,200	<b>0.00</b>	0.00	2,200.00	0%
Small Tools-Hose/SCBA	-.402	500	<b>0.00</b>	60.23	439.77	12%
Special District Expense	-.411	700	<b>6.00</b>	12.00	688.00	2%
SDE--Health Maintenance	-.412	1,500	<b>0.00</b>	0.00	1,500.00	0%
Training	-.422	4,000	<b>0.00</b>	0.00	4,000.00	0%
Travel/Education	-.478	2,700	<b>0.00</b>	0.00	2,700.00	0%
Transportation Fuel	-.480	6,500	<b>621.74</b>	810.10	5,689.90	12%
<b>SPECIAL TAX HANDLING FEE</b>	<b>5411</b>	<b>3,618</b>	<b>0.00</b>	<b>0.00</b>	<b>3,618.00</b>	<b>0%</b>
<b>Engine Paramedic Program Totals</b>		<b>537,498</b>	<b>38,322.41</b>	<b>89,858.10</b>	<b>447,639.90</b>	<b>17%</b>

## CHECKS ISSUED LISTING - August 2020 ENGINE PARAMEDIC

Check No.	PAID TO	PURPOSE	AMOUNT
<b>5001.2.001: SALARIES</b>			
17957, 18083	Payroll / Statutory Elective Withholding		\$20,384.28
17957, 18083	Paychex Fee	employer cost	\$69.36
1088463, 1089019	PARS	EE withholding	\$0.00
17958, 18084	EPFF Local #3581	dues and meals withholding	\$375.00
18156	PERS	07-2020-2, 08-2020-1 EE portion	\$1,926.12
<b>5001.2.050: RETIREMENT (PERS)</b>			
18156	PERS	Employer Portion 07-2020-2	\$2,202.74
18156	PERS	Employer Portion 08-2020-1	\$2,202.74
18156	PERS	unfunded liability	\$4,554.36
<b>5001.2.055: GROUP INSURANCE</b>			
1088960	FDAC-EBA	vis/den/life ins prem	\$399.00
1088962	SDRMA-Employee Benefit Service - medical premium		\$5,212.20
17957, 18083	Supplemental Life Premium Withholding		(\$17.50)
<b>5001.2.062: UNIFORM ALLOWANCE</b>			<i>none issued</i>
<b>5111.2.111: SAFETY CLOTHING</b>			<i>none issued</i>
<b>5111.2.115: SAFETY EQUIPMENT</b>			<i>none issued</i>
<b>5111.2.121: COMMUNICATIONS: RADIOS</b>			<i>none issued</i>
<b>5111.2.124: COMMUNICATIONS: TELEPHONE</b>			
1089202	Comcast	monthly service - 1 line	\$50.00
1088620	Verizon Wireless	monthly service - E435	\$81.96
<b>5111.2.131: FOOD/FIRE LINE MEALS</b>			<i>none issued</i>
<b>5111.2.141: HOUSEHOLD EXPENSE</b>			
1088963	AmeriPride	towel service	\$78.69
<b>5111.2.151: INSURANCE: PROPERTY/LIABILITY</b>			<i>none issued</i>
<b>5111.2.153: INSURANCE: WORKER'S COMPENSATION</b>			<i>none issued</i>

## CHECKS ISSUED LISTING - August 2020 ENGINE PARAMEDIC

### 5111.2.181: MAINTENANCE: APPARATUS

1089200 Arnold Auto Supply	U1005: clamp, lens, coolant	\$175.72
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5111.2.201: BUILDING & GROUNDS MAINTENANCE	<i>none issued</i>
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5111.2.271: PROFESSIONAL SERVICES	<i>none issued</i>
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5111.2.402: SMALL TOOLS: HOSE / SCBA	<i>none issued</i>
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### 5111.2.411: SPECIAL DISTRICT EXPENSE

1087402 US Bank: SAMBA	EPN reporting	\$6.00
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5111.2.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE	<i>none issued</i>
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5111.2.413: SPECIAL DISTRICT EXPENSE: ADMINISTRATIVE FEE	<i>none issued</i>
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5111.2.422: TRAINING	<i>none issued</i>
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5111.2.478: TRAVEL/EDUCATION/TRAINING	<i>none issued</i>
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### 5111.2.480: TRANSPORTATION FUEL

1088628 W H Breshears	diesel	\$415.10
1088974 W H Breshears	diesel	\$206.64

5411 P: SPECIAL TAX HANDLING FEE	<i>none issued</i>
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## STATION 3 A ACCOUNT SUMMARY SHEET - AUG 2020

ACCOUNT	No.	BUDGET	Month	Year-To-Date	ACCOUNT BALANCE	% Disbursed Year-To-Date
<b>SALARIES &amp; BENEFITS</b>	<b>5001</b>					
Salaries/Wages	-001	1,151,568	<b>116,985.99</b>	226,520.54	925,047.46	20%
Retirement	-050	238,054	<b>20,385.25</b>	40,233.49	197,820.51	17%
Group Insurance	-055	320,488	<b>23,794.38</b>	61,830.42	258,657.58	19%
Uniform Allowance	-062	6,000	<b>0.00</b>	2,430.00	3,570.00	41%
<b>SERVICES &amp; SUPPLIES</b>	<b>5111</b>					
Safety Clothing	-111	15,000	<b>0.00</b>	0.00	15,000.00	0%
Safety Equipment	-115	2,250	<b>0.00</b>	0.00	2,250.00	0%
Communications-Radios	-121	4,500	<b>0.00</b>	0.00	4,500.00	0%
Communications-Phone	-124	3,575	<b>419.11</b>	678.81	2,896.19	19%
Food - Fire Line Meals	-131	400	<b>0.00</b>	0.00	400.00	0%
Housekeeping	-141	6,000	<b>196.20</b>	683.33	5,316.67	11%
Insurance-Prop/Liability	-151	13,000	<b>0.00</b>	13,000.00	-	100%
Insurance-Workers Comp	-153	65,000	<b>0.00</b>	25,414.80	39,585.20	39%
Maintenance-Ambulances	-183	31,250	<b>1,236.49</b>	1,655.53	29,594.47	5%
Building Maintenance	-201	5,000	<b>697.43</b>	697.43	4,302.57	14%
Emergency Care/Rescue	-211	38,080	<b>1,874.02</b>	3,760.89	34,319.11	10%
Memberships	-221	150	<b>0.00</b>	0.00	150.00	0%
Office Expense	-241	4,800	<b>70.42</b>	227.66	4,572.34	5%
Office Expense - Copies	-245	150	<b>0.00</b>	16.63	133.37	11%
Professional Services	-271	59,640	<b>3,046.96</b>	4,857.71	54,782.29	8%
Small Tools/FF Equipment	-401	7,050	<b>51.67</b>	1,079.58	5,970.42	15%
Special District Expense	-411	8,800	<b>26.00</b>	650.00	8,150.00	7%
SDE--Health Maintenance	-412	3,100	<b>175.00</b>	302.00	2,798.00	10%
SDE--Administrative Fee	-413	3,800	<b>0.00</b>	0.00	3,800.00	0%
Training	-422	12,000	<b>0.00</b>	0.00	12,000.00	0%
Travel/Education	-478	4,500	<b>0.00</b>	0.00	4,500.00	0%
Transportation Fuel	-480	18,000	<b>2,302.27</b>	3,504.35	14,495.65	19%
Utilities - Water/Sewer	-501	1,200	<b>0.00</b>	171.23	1,028.77	14%
Utilities - Electrical	-504	1,900	<b>157.43</b>	310.10	1,589.90	16%
Utilities - Propane	-505	5,000	<b>0.00</b>	0.00	5,000.00	0%
SPECIAL TAX HANDLING FEE	<b>5411 A</b>	8,280	<b>0.00</b>	0.00	8,280.00	0%
SPECIAL TAX HANDLING FEE	<b>5411 S</b>	12,575	<b>0.00</b>	0.00	12,575.00	0%
REFUND OVERPAYMENT	<b>5612</b>	20,747	<b>0.00</b>	0.00	20,747.00	0%
<b>FIXED ASSETS</b>						
Building Fund: Structures	<b>5640</b>	-	<b>0.00</b>	0.00	-	
Equipment	<b>5701</b>	290,899	<b>235,650.27</b>	235,650.27	55,248.73	
<b>Fire Operation Fund Totals</b>		<b>2,362,756</b>	<b>407,068.89</b>	<b>623,674.77</b>	<b>1,739,081.23</b>	<b>26%</b>

**CHECKS ISSUED LISTING - August 2020****STATION 3 A**

Check No.	PAID TO	PURPOSE	AMOUNT
<b>5001.3.001: SALARIES</b>			
17957, 18083	Payroll / Statutory Elective Withholding		\$106,166.11
17957, 18083	Paychex Fee	employer cost	\$300.53
1088463, 1089019	PARS	EE withholding	\$0.00
17958, 18084	EPFF Local #3581	dues and meals withholding	\$1,650.00
18156	PERS	07-2020-2, 08-2020-1 EE portion	\$8,869.35
<b>5001.3.050: RETIREMENT (PERS)</b>			
18156	PERS	Employer Portion 07-2020-2	\$6,232.65
18156	PERS	Employer Portion 08-2020-1	\$6,288.21
18156	PERS	unfunded liability	\$7,864.39
<b>5001.3.055: GROUP INSURANCE</b>			
1088960	FDAC-EBA	vis/den/life ins prem	\$1,858.64
1088962	SDRMA-Employee Benefit Service - medical premium		\$22,120.74
17957, 18083	Supplemental Life Premium Withholding		(\$185.00)
<b>5001.3.062: UNIFORM ALLOWANCE</b>			<i>none issued</i>
<b>5111.3.111: SAFETY CLOTHING</b>			<i>none issued</i>
<b>5111.3.115: SAFETY EQUIPMENT</b>			<i>none issued</i>
<b>5111.3.121: COMMUNICATIONS: RADIOS</b>			<i>none issued</i>
<b>5111.3.124: COMMUNICATIONS: TELEPHONE</b>			
1088621	Comcast - Sta. 3	monthly service	\$262.85
1088620	Verizon Wireless	monthly service	\$156.26
<b>5111.3.131: FOOD/FIRE LINE MEALS</b>			<i>none issued</i>
<b>5111.3.141: HOUSEHOLD EXPENSE</b>			
1088963	AmeriPride	towel service	\$118.04
1088964	CA Waste Recovery	trash removal	\$78.16
<b>5111.3.151: INSURANCE: PROPERTY/LIABILITY</b>			<i>none issued</i>
<b>5111.3.153: INSURANCE: WORKER'S COMPENSATION</b>			<i>none issued</i>

**CHECKS ISSUED LISTING - August 2020****STATION 3 A****5111.3.183: MAINTENANCE: AMBULANCES**

1088622 Arnold Tire	U3508 rotate tires	\$100.00
1088627 US Bank/Arnold Automotive	U3507: oil change	\$244.44
1088627 US Bank/Arnold Automotive	U3506: clutch fan repair	\$689.52
1089200 Arnold Auto Supply	bulb, DEF, U3508: toggle, switch	\$202.53

**5111.3.201: BUILDING & GROUNDS MAINTENANCE**

1088626 Ebbetts Pass Gas Service	heater repair	\$232.99
1088970 Ebbetts Pass Gas Service	air conditioner repair	\$464.44

**5111.3.211: EMERGENCY CARE / RESCUE**

1088625 Life Assist Inc	medical supplies	\$1,576.30
1089199 Airgas	oxygen	\$297.72

**5111.3.221: MEMBERSHIPS/SUBSCRIPTIONS***none issued***5111.3.241: OFFICE EXPENSE**

1088971 Petty Cash	assessor roll CD	\$60.00
1088973 UPS	ship items to Braun NW	\$10.42

**5111.1.245: OFFICE EXPENSE: COPIES***none issued***5111.3.271: PROFESSIONAL SERVICES**

1088966 Elinor Hall MPH	IGT consultation services	\$312.50
1088976 Wittman Enterprises	July: 43 PCRs	\$1,075.00
JE Calaveras Co Sheriff's Office	dispatch fee - June	\$1,659.46

**5111.3.401: SMALL TOOLS/FF EQUIPMENT**

1088627 US Bank	UTV items	\$51.67
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**5111.3.411: SPECIAL DISTRICT EXPENSE**

1087402 US Bank: SAMBA	EPN reporting	\$26.00
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**5111.3.412: SPECIAL DISTRICT EXPENSE: HEALTH MAINTENANCE**

10888967 Dana Johnson	reimburse DMV physical	\$175.00
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**5111.3.413: SPECIAL DISTRICT EXPENSE: ADMINISTRATIVE FEE** *none issued***5111.3.422: TRAINING** *none issued***5111.3.478: TRAVEL/EDUCATION/TRAINING** *none issued*

## CHECKS ISSUED LISTING - August 2020

## STATION 3 A

### 5111.3.480: TRANSPORTATION FUEL

1088628 W H Breshears	diesel	\$1,446.83
1088975 WEX Bank	diesel	\$239.43
1088974 W H Breshears	diesel	\$616.01

### 5111.3.501: UTILITIES: WATER/SEWER

*none issued*

### 5111.3.504: UTILITIES: ELECTRICITY

JE CPPA	electricity	\$157.43
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### 5111.3.505: UTILITIES: PROPANE

*none issued*

### 5411 A: SPECIAL TAX HANDLING FEE

*none issued*

### 5640 A: STRUCTURES

*none issued*

### 5701 A: EQUIPMENT

17997 KS Statebank	ambulance lease purchase	\$19,949.07
1088816 Braun Northwest Inc	ambulance purchase	\$215,701.20

### 8001/5612 A: REFUNDS

*none issued*

## Intra-Account Budget Transfer - End of Fiscal Year 2019-20

### Fire Operations

ACCOUNT 5001F:		Increase	Decrease
-1.001	Salaries/Wages		24,126.00
-1.055	Group Insurance	24,126.00	
Difference		-	

### Engine Paramedic

ACCOUNT 5001P:		Increase	Decrease
-2.001	Salaries/Wages	8,830.43	
-2.050	Retirement	3,078.16	
-2.055	Group Insurance		11,875.26
-2.062	Unif Allow		33.33
Difference		-	

### Station 3/Ambulance

ACCOUNT 5001A:		Increase	Decrease
-3.001	Salaries/Wages	-	
-3.050	Retirement		-
-3.055	Group Insurance		-
Difference		-	

### Fire Operations

ACCOUNT 5111F:		Increase	Decrease
-1.121	Comm - Radio	5,174.00	
-1.124	Comm - Phone	3,395.00	
-1.131	Food	1,519.00	
-1.141	Housekeeping	3,830.00	
-1.151	Ins - Prop/Liab	1,512.00	
-1.221	Memberships	207.00	
-1.182	Maint-Utilities	5,396.00	
-1.111	Clothing		9,049.00
-1.115	Safety Eqpt		5,412.00
-1.478	Travel		5,701.00
-1.480	Fuel		2,267.00
-1.181	Maint-Apparatus	56,996.00	
-1.422	Training		10,200.00
-1.271	Prof Service		30,200.00
-1.241	Office Expen		4,600.00
-1.478	Travel		2,100.00
-1.505	propane		4,800.00
-1.504	Electrical		700.00
-1.402	Hose/SCBA		3,000.00
Difference		-	

### Engine Paramedic

ACCOUNT 5111P:		Increase	Decrease
-2.124	Comm - Phone	319.00	
-2.141	Housekeeping	73.00	
-2.151	Ins - Prop/Liab	750.00	
2.412	SDE-Health Maint		1,142.00
-2.422	Training		1,672.00
-2.478	Travel		2,700.00
-2.181	Maint-App	4,372.00	
Difference		-	

### Station 3/Ambulance

ACCOUNT 5111A:		Increase	Decrease
-3.124	Telephone	642.00	
-3.151	Ins - Prop/Liab	1,000.00	
-3.183	Maint. - Amb	1,491.00	
-3.201	Bldg Maint	344.00	
-3.211	Emerg. Care/Rescue	4,647.00	
-3.271	Prof Service	641.00	
-3.271	Prof Service	1,790.00	*
-3.401	ALS Eqpt	706.00	
-3.411	SDE-	3,152.00	
-3.480	Fuel	82.00	
-3.111	Safety Clothing		10,284.00
-3.111	Safety Clothing	*	290.00
-3.115	Safety Eqpt		1,500.00
-3.241	Office Exp		921.00
-3.241	Office Exp	*	1,500.00
Difference		-	

08/26/20 \*Discovered County entered JE from July into June 2020 = CCSO 1,790.47 (fixed spreadsheets for fiscal year)

# CPPA

## Calaveras Public Power Agency

**Mailing Address:**  
**Government Center**  
**891 Mountain Ranch Road**  
**San Andreas, CA 95249-9709**

**Phone: (209) 293-7211**  
**Cell Phone (209) 768-4200**  
**Email: dda@volcano.net**

September 1, 2020

TO: Voting CPPA Member Representatives  
FROM: Dennis Dickman  
SUBJECT: At-Large Board of Director Position

The Mokelumne Hill Fire Protection District will complete its term on the CPPA Board of Directors at the end of December, 2020. At this time, we are soliciting nominations for the four-year term on the CPPA Board of Directors.

Nominees must be selected from the following list of eligible Member Agencies (the Agency's current CPPA representative is also listed). If you desire to make a nomination, please fill-out the second page of this memo and return it to CPPA. CPPA needs to receive the nomination by September 30, 2020.

Altaville-Melones Fire Protection District (Donald Peirano)  
Calaveras County Office of Education (Claudia Davis)  
Calaveras Consolidated Fire Protection District (Rich Dickinson)  
Calaveras Resource Conservation District (Robert Dean)  
Central Calaveras Fire & Rescue Protection District (Jeff Stone)  
Copperopolis Fire Protection District (John Maness)  
Ebbetts Pass Fire Protection District (Mike Johnson)  
Ebbetts Pass Veterans Memorial District (Jim Carlon)  
Jenny Lind Veterans Memorial District (Karyn Larson)  
Judicial Council of California (Yassen Roussev)  
Mark Twain Elementary School District (Roy Bair)  
Mark Twain Hospital District (Randall Smart)  
Mokelumne Hill Sanitary District (Phil McCartney)  
Mokelumne Hill Fire Protection District (Suzanne Coe)  
Mokelumne Hill Veterans Memorial District (Patricia Yocum)  
Murphys Fire Protection District (Robert Loeffler)  
Murphys Sanitary District (Travis Owens)  
San Andreas Fire Protection District (Ken Snyder)  
San Andreas Recreation and Parks District (Paul Steck)  
San Andreas Sanitary District (Hugh Logan)  
Union Public Utility District (Ralph Chick)  
Vallecito Union School District (Gretchen McReynolds)  
Valley Springs Public Utility District (Dee Myshrall)  
West Point Fire Protection District (Bill Fullerton)  
39th District Agricultural Association (Laurie Giannini)

In October, a list of nominees that have accepted the nomination will be sent to you together with an election ballot.

RECEIVED

SEP - 3 2020

Ebbetts Pass Fire District

**CPPA Nomination Form  
At-Large Board of Director Position  
September 2020**

I NOMINATE (Name of Agency) \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

I REPRESENT CPPA MEMBER AGENCY \_\_\_\_\_

Return the completed form by September 30, 2020, to the Calaveras Public Power Agency by either:

U.S. Mail      891 Mountain Ranch Road  
Government Center  
San Andreas, CA 95249

Fax              209 293-7211

Email           [dda@volcano.net](mailto:dda@volcano.net)

RECEIVED  
SEP - 3 2020  
Ebbetts Pass Fire District

## **CALAVERAS LOCAL AGENCY FORMATION COMMISSION**

**DATE:** August 25, 2020

**TO:** Members of the Special District Board of Directors

**FROM:** John Benoit, LAFCO Executive Officer

**SUBJECT:** Nomination Ballot for Independent Special District Members and Alternate to fill Independent Special District seats on LAFCO

Calaveras LAFCO is in the process of seeking two sitting Independent Special District Board of Director Members to serve on LAFCO (two regular LAFCO members and one Alternate LAFCO member) to represent Independent Special Districts as members of the Calaveras Local Agency Formation Commission. These members will serve four-year terms ending in May 2024.

The Calaveras Local Agency Formation Commission is calling for nominations to seat two Regular Independent Special District Commissioners and one Alternate Independent Special District Commissioner to serve on the Local Agency Formation Commission.

**LAFCO is requesting all nominations be received by LAFCO prior to 5:00 PM Friday, October 30, 2020.**

Not all Independent Special District Boards of Directors will desire or are in any way required to file nominations with LAFCO. Nominations may be made by the presiding officer (chair) of your district or a board member so designated by your board of directors.

Independent Special District representatives on LAFCO may not be an employee of a special district, the City of Angels Camp or the County. This nomination is for sitting Special District Board of Director Members only. The Independent Special District representatives and alternate representative must be able and available to regularly attend Commission meetings and (or) hearings. An Independent Special District member, as are all other Commissioners, is required to file an annual Statement of Economic Interest (700 form).

The LAFCO Commission normally meets the third Monday at 6:00 PM of every other month. There is a meeting stipend of \$50.00 per meeting for both regular and alternate members. The alternate member is encouraged to participate in all LAFCO processes but may only vote when a regular member is not present or otherwise is unable to participate in a given action before LAFCO.

Upon conclusion of this nomination process, a ballot to elect the LAFCO representatives will be mailed to each Independent Special District. The presiding officer of each Independent Special District Board will have one vote. If LAFCo does not receive more than three nominations, the election will be waived and the nominees receiving the highest number of votes will be seated as an Independent Special District's regular member representatives for this term and the nominee receiving the third highest number of votes will be appointed the Independent Special District alternate.

**The nomination period will close on Friday, October 30, 2020. Nomination Ballots must be received by 5:00 PM that day.** If your presiding officer desires to nominate one of your sitting Board of Director members to serve on LAFCO, please submit the attached nomination ballot to John Benoit, Executive Officer, P.O. Box 2694 Granite Bay, CA 95746 or by email [j.benoit4@icloud.com](mailto:j.benoit4@icloud.com) by September 25<sup>th</sup>, 2020. If you have any questions please call (209) 754-6511 or 707.592.7528.

## Calaveras Local Agency Formation Commission

### NOMINATION BALLOT FOR CALAVERAS LAFCO SPECIAL DISTRICT MEMBER - 2020

NOTE: Nominations on behalf of the district can only be made by the presiding officer or alternate as designated by the district board of directors

**Ballot for the Nomination** of an Independent Special District Member to become an Independent Special District Representative on the Local Agency Formation Commission (LAFCO).

The \_\_\_\_\_ District

nominates \_\_\_\_\_ to become a candidate for an Independent Special District representative and (or) alternate to serve on the Calaveras LAFCO Commission for a term ending May 2024.

*The nominee's contact information is as follows:*

*Email:* \_\_\_\_\_

*Phone:* \_\_\_\_\_

*Address:* \_\_\_\_\_

\_\_\_\_\_  
**Signature:** Chair of the District Board of Directors Date

Chair's Phone # \_\_\_\_\_

**Please return this nomination ballot to LAFCO prior to 5:00 P.M. Friday,  
October 30<sup>th</sup> , 2020 to:**

Calaveras LAFCO

John Benoit, Executive Officer

P.O. Box 2694

Granite Bay, CA 95746

Or: Email: [j.benoit4@icloud.com](mailto:j.benoit4@icloud.com)

# **Ebbetts Pass Fire District**



August 19, 2020

Bryn Buhler, Engineer-Paramedic  
Ebbetts Pass Fire District  
PO Box 66  
Arnold CA 95223

RE: Outstanding Achievement in Grant Writing for the Ebbetts Pass Fire District

The Board of Directors commends you for your outstanding grant-writing achievements for our agency. Your grant writing efforts and continuous desire for improvement in those writing skills have yielded us numerous awards exceeding \$500,000 in life saving equipment to date benefiting not only our agency but other cooperators in Calaveras County as well.

Your contribution to help Ebbetts Pass Fire District better serve its community has exceeded our expectation, and we are thankful for your commitment to seek alternative funding. We hope to see you continue this invaluable work far into the future, not is it valued it is critical to our mission.

Sincerely,  
EBBETTS PASS FIRE DISTRICT

Michael Barr, President  
Board of Directors

## Cheryl Howard

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**From:** Michael Wong <[redacted]>  
**Sent:** Thursday, August 20, 2020 10:24 AM  
**To:** epfd@epfd.org  
**Cc:** Polly Bickel Wong  
**Subject:** Thank you!

You all are the best. We own a cabin in Arnold and this summer, my father-in-law passed out while on a hike in one of the state parks. Your team (along with the State Park's) were so quick to respond, kind, thorough, and courteous. We are truly blessed to have individuals such as you all watching out for the rest of us.

I am guessing that the annual fundraiser didn't happen this year, or that we missed it, so we are also inquiring as to how we can support your efforts.

Thanks again!  
Michael & Polly Wong

August 31, 2020

A Message From FDAC EBA Administrator Carmen Berry

Dear FDAC EBA Member:

The Fire Districts Association of California Employment Benefits Authority (FDAC EBA) benefit program is excited to announce effective January 1, 2021, once again, there will be no increase to the Delta Dental, MetLife Dental, VSP Vision, and Kaiser HMO medical plans. The Health Now Blue Shield EPO and PPO medical plans will receive a 1.65% increase. The Standard Group Life and AD&D plans received a rate decrease, but there is no change to the Voluntary Life age-banded rates.

Ebbetts Pass Fire Protection District								
Carrier	Coverage	2020 Rates			2021 Rates			% Diff.
		EE Only	EE + 1 Dep	EE + Family	EE Only	EE + 1 Dep	EE + Family	
Delta Dental	Dental PPO	\$ 43.19	\$ 83.86	\$144.07	\$ 43.19	\$ 83.86	\$144.07	0.00%
VSP	Vision	\$ 6.41	\$ 12.85	\$ 20.68	\$ 6.41	\$ 12.85	\$ 20.68	0.00%
Carrier	Coverage	Coverage Amount	2020 Rates		2021 Rates		% Diff.	
The Standard	Group Life	50k	\$0.17 / \$1,000 / month		\$0.15 / \$1,000 / month		-11.76%	
The Standard	Group AD&D	50k	\$0.06 / \$1,000 / month		\$0.05 / \$1,000 / month		-16.67%	
The Standard	Voluntary Employee Life	Varies	Age Banded Rates		Age Banded Rates		0.00%	
The Standard	Voluntary Spouse Life	Varies	Age Banded Rates		Age Banded Rates		0.00%	
The Standard	Voluntary Child Life	Varies	\$0.06 / \$1,000 / month		\$0.06 / \$1,000 / month		0.00%	
Magellan	Employee Assistance Program (EAP)	3 Visit Option	No Charge		No Charge		0.00%	

Please confirm your agency's 2021 renewal by replying via email to [fdaceba@keenan.com](mailto:fdaceba@keenan.com) or by calling 844-580-6856 no later than September 18, 2020. If an email or phone call is not received, we will consider that your tacit approval, and the plans currently offered will renew as is January 1, 2021, with the monthly invoice reflecting the renewal rates.

We will be conducting an Open Enrollment informational meeting to review the administration and highlight the services available for the FDAC EBA benefits. An email invitation will be sent out in early September.

Open Enrollment will begin on October 1, 2020 and conclude on November 15, 2020. You are able to reach our customer service center at [fdaceba@keenan.com](mailto:fdaceba@keenan.com) or 844-580-6856 for assistance 8am to 5pm, Monday through Friday. Thank you!

**Dawn Almanzor**

Sr. Account Manager

Employee Benefits Munis

**Keenan**

— | w: [www.keenan.com](http://www.keenan.com)

P.O. Box 1538 | Rancho Cordova, CA 95741

COUNTY OF CALAVERAS



Office of AUDITOR-CONTROLLER

Kathy Gomes  
Auditor-Controller  
(209) 754-6343

891 Mountain Ranch Rd.  
San Andreas, CA 95249

MEMORANDUM

TO: Special Districts

FROM: Kathy Gomes, Auditor-Controller

DATE: August 24, 2020

SUBJ: Final Budget Information

Included in with this memo are the LAFCO expenses that are posted by my office annually, the latest Property Tax Projections (Estimated Revenue for 2020-21), Final Budget Instructions for the Schedule 15, the Final Budget Schedule 15 and Attestation form upon which our office has entered the estimated revenue for 2020-21 for you, and a letter regarding the 2019-20 Special Districts Financial Transaction Report and Compensation Report required by the State Controller.

In addition, I am including the total amount of allowable borrowing that you have available from July through December and January through April. Note that ONLY Districts who treasure funds with the County may borrow. If you have any questions as to what this means, please contact my office. Borrowing is for limited/short-term cash flow ONLY, not deficit budgeting.

Budgets for districts that use our treasury and budget/financial system are due to my office no later than September 30, 2020 but sooner is acceptable.

County of Calaveras  
Special District Assessment for LAFCO  
Fiscal Year 2020-21

Org Key	District Name	Revenue per District (1)	Percent of Total Revenue	District Share of FY 2020-21 LAFCO Budget*
23100010	Altaville Cemetery	98,011	0.0025175133	76.73
22100010	Altaville-Melones Fire Protection	523,669	0.0134509767	409.97
26100010	Angels Camp Veterans Memorial	105,504	0.0027099787	82.60
22030010	Calaveras Consolidated	603,956	0.0155132309	472.83
27100010	Calaveras County Water	16,582,168	0.4259300352	12,981.92
24100010	Calaveras Public Utility	1,992,124	0.0511697533	1,559.60
22010010	Central Calaveras Fire & Rescue	1,536,810	0.0394745450	1,203.14
21840010	Circle XX Community Service	58,000	0.0014897896	45.41
21820010	Copper Cove Rocky Road	197,527	0.0050736841	154.64
23200010	Copperopolis Cemetery	11,866	0.0003047904	9.29
22200010	Copperopolis Fire Protection	1,254,294	0.0322178311	981.97
22900010	Ebbetts Pass Fire Protection	4,140,450	0.1063517155	3,241.49
26200010	Ebbetts Pass Veterans Memorial	65,306	0.0016774518	51.13
26300010	Jenny Lind Veterans Memorial	183,207	0.0047058602	143.43
21810010	Lynn Park Acres Community	8,430	0.0002165332	6.60
21890010	Middle River Community Service	15,061	0.0003868573	11.79
27200010	Mark Twain Hospital (2)	0	0.0000000000	0.00
23300010	Mokelumne Hill Cemetery	20,499	0.0005265379	16.05
22400010	Mokelumne Hill Fire Protection	487,503	0.0125220158	381.66
25200010	Mokelumne Hill Sanitary	430,023	0.0110455829	336.66
26400010	Mokelumne Hill Veterans Memorial	49,088	0.0012608758	38.43
23400010	Murphys Cemetery	60,301	0.0015488932	47.21
22500010	Murphys Fire	1,514,150	0.0388924996	1,185.40
25300010	Murphys Sanitary	1,008,228	0.0258973729	789.33
23500010	Railroad Flat Cemetery	2,679	0.0000688129	2.10
21880010	Saddle Creek Community Service	943,630	0.0242381068	738.75
23600010	San Andreas Cemetery	34,874	0.0008957745	27.30
22700010	San Andreas Fire	1,209,314	0.0310624735	946.75
27300010	San Andreas Recreation & Park	60,127	0.0015444238	47.07
25400010	San Andreas Sanitary	2,360,381	0.0606288130	1,847.91
26500010	San Andreas Veterans Memorial	1,219	0.0000313113	0.95
21830010	Three Cent Flat Community	3,170	0.0000814247	2.48
24200010	Union Public Utility	1,780,897	0.0457441706	1,394.24
23800010	Vallecito Cemetery	13,604	0.0003494327	10.65
24300010	Valley Springs Public Utility	877,690	0.0225443701	687.13
28010010	Wallace Community	73,751	0.0018943703	57.74
23900010	West Point Cemetery	31,675	0.0008136049	24.80
22800010	West Point Fire	582,048	0.0149505014	455.68
26600010	West Point Veterans Memorial	10,437	0.0002680851	8.17
Totals		\$38,931,671	1.0000000000	\$30,479.00

\*Amount to be apportioned to Districts

30,479.00

(1) Source: State of California Special District Annual Report FY 2017-18

(2) Source: Office of Statewide Health Planning and Development 2018

Compiled by Office of Auditor-Controller

05/04/20

COUNTY OF CALAVERAS  
Estimated Revenue for 2020-21 Budget Year  
as of August 13,2020

FUND	DESCRIPTION	4010 CS Charge <sup>1</sup> as of 7/8/2020	4013 SB2557 Fees <sup>2</sup>	2019-20 Est Secured less est 2557	4017 Curr Sec Sup <sup>3</sup>	4020 Current Unsec <sup>4</sup>	4027 Cur Unsec Sup <sup>5</sup>	4040 Prior Unsec <sup>6</sup>	4015 Unitary <sup>7</sup>	4463 HOPTR <sup>8</sup>	4465 TIMBER TAX <sup>9</sup>	Total Est. 2020-21 Revenue
10100040	County Genl Fund	12,989,157.00	-	12,989,157.00	84,833.00	186,072.00	5,364.00	12,809.00	428,775.00	143,821.00		13,850,831.00
10200760	Road Fund	963,692.00	(17,493.00)	946,198.00	6,305.00	13,823.00	399.00	951.00	30,361.00	10,685.00		1,008,722.00
11201660	Airport	13,740.00	(250.00)	13,490.00	90.00	197.00	6.00	14.00	438.00	152.00		14,387.00
11301760	Fire Protection	69,999.00	(1,232.00)	68,768.00	413.00	954.00	28.00	67.00	6,167.00	737.00		77,134.00
20200010	Arnold Lighting	4,504.00	(100.00)	4,404.00	36.00	71.00	2.00	5.00	223.00	55.00		4,796.00
20300010	Mohe Hill Lighting	10,140.00	(177.00)	9,963.00	64.00	143.00	4.00	10.00	299.00	110.00		10,593.00
20400010	Murphys Lighting	52,596.00	(980.00)	51,616.00	355.00	768.00	22.00	53.00	1,468.00	593.00		54,875.00
20500010	San Andreas Lighting	22,894.00	(419.00)	22,475.00	151.00	330.00	10.00	23.00	766.00	255.00		24,010.00
20600010	Valley Spring Lighting	9,749.00	(183.00)	9,566.00	66.00	143.00	4.00	10.00	273.00	110.00		10,172.00
20700010	West Point Lighting	1,985.00	(35.00)	1,950.00	13.00	28.00	1.00	2.00	83.00	22.00		2,099.00
21000010	County Service #9	1,873.00	(35.00)	1,838.00	13.00	27.00	1.00	2.00	66.00	21.00		1,968.00
21100010	County Service #1	154,155.00	(2,775.00)	151,380.00	1,007.00	2,200.00	63.00	152.00	3,981.00	1,700.00		160,483.00
21800010	County Service #8	15,213.00	(286.00)	14,928.00	104.00	220.00	6.00	15.00	366.00	170.00		15,809.00
22010010	Central Calaveras Fire	175,461.00	(2,966.00)	172,495.00	1,078.00	2,495.00	72.00	172.00	3,937.00	1,929.00		182,178.00
22020010	Foothill Fire Protection	223,115.00	(3,941.00)	219,174.00	1,448.00	3,167.00	91.00	219.00	3,236.00	2,448.00		229,783.00
22100010	Altaville-Melones Fire	76,977.00	(1,432.00)	75,545.00	516.00	1,129.00	33.00	77.00	2,532.00	872.00		80,704.00
22200010	Copperopolis Fire	870,977.00	(15,680.00)	855,297.00	5,750.00	12,556.00	362.00	863.00	14,190.00	9,705.00		898,723.00
22300010	Jenny Lind Fire	506,170.00	(8,737.00)	497,433.00	3,220.00	7,065.00	204.00	491.00	5,839.00	5,461.00		519,713.00
22400010	Mohe Hill Fire	93,489.00	(1,622.00)	91,866.00	593.00	1,320.00	38.00	91.00	1,684.00	1,020.00		96,612.00
22500010	Murphys Fire	281,279.00	(5,049.00)	276,230.00	1,846.00	4,003.00	115.00	276.00	5,310.00	3,094.00		290,874.00
22700010	San Andreas Fire	257,310.00	(4,613.00)	252,698.00	1,683.00	3,712.00	107.00	255.00	5,321.00	2,869.00		266,645.00
22800010	West Point Fire	155,839.00	(2,753.00)	153,086.00	1,006.00	2,250.00	65.00	154.00	2,993.00	1,739.00		161,293.00
22900010	Ebbetts Pass Fire	2,181,293.00	(39,444.00)	2,141,849.00	14,385.00	31,294.00	902.00	2,153.00	46,197.00	24,188.00		2,260,968.00
23100010	Altaville Cemetery	92,299.00	(1,684.00)	90,616.00	611.00	1,327.00	38.00	91.00	2,363.00	1,025.00		96,071.00
23200010	Copperopolis Cemetery	11,190.00	(203.00)	10,987.00	74.00	162.00	5.00	11.00	231.00	125.00		11,595.00
23300010	Mohe Hill Cemetery	13,702.00	(241.00)	13,461.00	87.00	194.00	6.00	13.00	439.00	150.00		14,350.00
23400010	Murphys Cemetery	54,333.00	(1,000.00)	53,333.00	362.00	786.00	23.00	54.00	1,575.00	608.00		56,741.00
23500010	Rail Road Flat Cemetery	2,635.00	(45.00)	2,590.00	16.00	37.00	1.00	3.00	99.00	28.00		2,774.00
23600010	San Andreas Cemetery	27,180.00	(491.00)	26,689.00	177.00	390.00	11.00	27.00	932.00	301.00		28,527.00
23800010	Vallecito Cemetery	13,240.00	(236.00)	13,004.00	86.00	189.00	5.00	13.00	344.00	146.00		13,787.00
23900010	West Point Cemetery	28,347.00	(498.00)	27,849.00	178.00	401.00	12.00	28.00	1,032.00	310.00		29,810.00
24100010	Calaveras Public Utility	119,858.00	(2,152.00)	117,706.00	775.00	1,711.00	49.00	118.00	3,812.00	1,323.00		125,494.00
24200010	Union Public Utility	126,365.00	(2,280.00)	124,085.00	826.00	1,797.00	52.00	124.00	3,327.00	1,389.00		131,600.00
24300010	Valley Springs Sanitary	119,759.00	(2,202.00)	117,557.00	801.00	1,723.00	50.00	118.00	2,906.00	1,332.00		124,487.00
25200010	Mohe Hill Sanitary	25,087.00	(439.00)	24,648.00	158.00	354.00	10.00	25.00	740.00	274.00		26,209.00
25300010	Murphys Sanitary	120,972.00	(2,209.00)	118,762.00	797.00	1,728.00	50.00	119.00	3,691.00	1,336.00		126,483.00
25400010	San Andreas Sanitary	58,510.00	(1,076.00)	57,433.00	383.00	841.00	24.00	58.00	2,569.00	650.00		61,958.00
26100010	Angels Vet Memorial	113,235.00	(2,058.00)	111,177.00	750.00	1,632.00	47.00	112.00	2,527.00	1,261.00		117,506.00
26200010	E Pass Vet Memorial	73,302.00	(1,334.00)	71,968.00	484.00	1,052.00	30.00	72.00	1,920.00	813.00		76,339.00
26300010	J Lind Vet Memorial	188,161.00	(3,317.00)	184,844.00	1,209.00	2,650.00	76.00	183.00	3,945.00	2,048.00		194,955.00
26400010	Mohe Hill Vet Memorial	11,788.00	(210.00)	11,578.00	75.00	167.00	5.00	12.00	403.00	129.00		12,369.00
26600010	W Point Vet Memorial	10,989.00	(191.00)	10,798.00	69.00	157.00	5.00	11.00	352.00	121.00		11,513.00
27100010	C C W D	952,750.00	(17,104.00)	935,645.00	6,214.00	13,613.00	392.00	938.00	23,204.00	10,522.00		990,528.00
27200010	Mark Twain Health Care Dist	1,117,547.00	(20,065.00)	1,097,482.00	7,290.00	15,968.00	460.00	1,100.00	27,208.00	12,342.00		1,161,850.00
27300010	San Andreas Park & Rec	32,935.00	(595.00)	32,340.00	213.00	471.00	14.00	32.00	1,157.00	364.00		34,591.00
30100010	Mark Twain Elementary	3,820,750.00	-	3,820,750.00	25,278.00	55,021.00	3,399.00	5,140.00	79,875.00	42,527.00		4,031,990.00
31100010	Bret Harte Union High	10,585,160.00	-	10,585,160.00	69,893.00	151,986.00	-	7,036.00	249,317.00	117,475.00		11,180,867.00
32100010	C U S D	17,244,823.00	-	17,244,823.00	110,405.00	244,676.00	12,272.00	21,026.00	440,280.00	189,117.00		18,262,599.00
33100010	Vallecito Elementary	6,411,437.00	-	6,411,437.00	42,275.00	91,868.00	-	4,253.00	162,490.00	71,007.00		6,783,330.00

**COUNTY OF CALAVERAS**  
**Estimated Revenue for 2020-21 Budget Year**  
**as of August 13,2020**

40400010	E Pass Imprv Dist	1,102,134.00	(20,020.00)	1,082,114.00	7,266.00	15,797.00	455.00	1,087.00	28,086.00	12,210.00		1,147,015.00
40500010	J Lind Imp District #6	484,046.00	(8,532.00)	475,514.00	3,110.00	6,767.00	195.00	470.00	10,194.00	5,230.00		501,480.00
40600010	C Cove Impr Dist #7	329,624.00	(5,948.00)	323,676.00	2,165.00	4,747.00	137.00	326.00	7,423.00	3,669.00		342,144.00
40700010	C Cove Impr Dist #8S	349,254.00	(6,318.00)	342,936.00	2,299.00	4,988.00	144.00	344.00	8,029.00	3,856.00		362,596.00
40800010	E Pass Imp Dist #9S	67,745.00	(1,262.00)	66,483.00	458.00	985.00	28.00	67.00	1,745.00	762.00		70,528.00
41000010	Wisyvite Sewer Imprv	1,480.00	(25.00)	1,455.00	9.00	21.00	1.00	1.00	45.00	16.00		1,548.00
53010010	City of Angels	605,182.00	(11,076.00)	594,107.00	4,016.00	8,716.00	251.00	599.00	16,074.00	6,737.00		630,500.00
57030000	ERAF	9,227,626.00	-	9,227,626.00	59,671.00	130,827.00	3,772.00	9,036.00	-	101,120.00		9,532,052.00
99100010	County School Service	767,095.00	-	767,095.00	5,038.00	11,000.00	317.00	757.00	23,166.00	8,503.00		815,876.00
99500010	S J Delta College	1,363,055.00	-	1,363,055.00	8,726.00	19,339.00	558.00	1,335.00	34,589.00	14,948.00		1,442,550.00
99600010	Yosemite College	2,467,734.00	-	2,467,734.00	16,295.00	35,433.00	1,022.00	2,437.00	58,271.00	27,388.00		2,608,580.00

Updated 3/7/19

77,272,936.00	(223,013.00)	77,049,923.00	503,515.00	1,103,488.00	31,815.00	76,040.00	1,768,865.00	852,918.00	-	81,386,564.00
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**County of Calaveras**  
**Special District Final Budget Instructions**  
**Fiscal Year 2020-2021**

**1. Complete the Schedule 15.**

- a. On the Schedule 15 adjustments are to be made using the information under column five titled, “Adopted Final Budget 2020-21”.
- b. Complete the entire column five. All amounts must be whole dollars. Our office has entered the estimated revenue for 2020-21, LAFCO expense amounts from the assessment for LAFCO and est. property tax revenue sheets included with this packet.
- c. Schedule 15s can be run automatically if you have access to the county financial system (reports run through ONESolution will not include updated taxes and LAFCO figures, and you will need to enter the numbers from the Est. Revenue and LAFCO sheets.) As in the past, the Auditor’s Office will effectuate a journal entry transfer for LAFCO charges. Districts objecting to this process must notify the County LAFCO Officer.

**2. Complete the Final Budget Attestation**

- a. **After completing the Schedule 15s, enter the totals for Estimated Revenue and Appropriations in the spaces provided on the Final Budget Attestation Form.** Fund Equity and Reserve balances as of June 30, 2020 have been entered for your respective district.
- b. Use the Fund Equity Available for Budgeting in calculating budgets.  
**Variance = Fund Equity Available – Reserves + Est. Revenues – Appropriations**  
**Indicate whether the variance is a reserve increase (positive) or decrease (negative).**  
Note: If NO indication is made, this office will leave undesignated Fund Equity in 3002– Undesignated fund balance.

**3. Return the completed original Final Attestation Form and Schedule 15 as soon as possible, but no later than September 30, 2020, to the Auditor/Controller’s Office.**

NOTE: The Schedule 15s and the Attestation Form are both available in Microsoft® Excel 2013. If you would like to have these forms sent via e-mail, please contact the Auditor’s Office at 754-6343 or by e-mail at [CCauditor@co.calaveras.ca.us](mailto:CCauditor@co.calaveras.ca.us).

COUNTY OF CALAVERAS  
BORROWING SCHEDULE FOR 2020-21  
ESTIMATED REVENUE AS OF AUGUST 26, 2020

FUND	DISTRICT	ESTIMATED REVENUE	JULY-DECEMBER 55%	JANUARY-APRIL 40%
2201	Central Calaveras Fire *	361,504.00	198,827.20	144,601.60
2202	Foothill Fire	233,319.00	128,325.45	93,327.60
2210	Altaville-Melones Fire	81,836.00	45,009.80	32,734.40
2220	Copperopolis Fire *	1,399,704.00	769,837.20	559,881.60
2230	Jenny Lind Fire	528,035.00	290,419.25	211,214.00
2240	Moke Hill Fire *	148,448.00	81,646.40	59,379.20
2250	Murphys Fire	295,283.00	162,405.65	118,113.20
2270	San Andreas Fire	270,596.00	148,827.80	108,238.40
2280	West Point Fire	317,170.50	174,443.78	126,868.20
2290	Ebbetts Pass Fire	4,740,003.00	2,607,001.65	1,896,001.20
2310	Altaville Cemetery	97,488.00	53,618.40	38,995.20
2320	Copperopolis Cemetery	11,764.00	6,470.20	4,705.60
2330	Moke Hill Cemetery	14,570.00	8,013.50	5,828.00
2340	Murphys Cemetery	57,560.00	31,658.00	23,024.00
2350	Rail Road Flat Cemetery	2,820.00	1,551.00	1,128.00
2360	San Andreas Cemetery	28,948.00	15,921.40	11,579.20
2380	Vallecito Cemetery	13,996.00	7,697.80	5,598.40
2390	West Point Cemetery	30,267.00	16,646.85	12,106.80
2610	Angels Vet Memorial	119,235.00	65,579.25	47,694.00
2620	E. Pass Vet Memorial	77,468.00	42,607.40	30,987.20
2630	J. Lind Vet Memorial	197,987.00	108,892.85	79,194.80
2640	Moke Hill Vet Memorial	12,556.00	6,905.80	5,022.40
2660	W. Point Vet Memorial	11,689.00	6,428.95	4,675.60
2730	San Andreas Park & Rec	35,106.00	19,308.30	14,042.40

\* For districts that have not submitted current year direct charges, 2019 amounts used for the estimated revenue.

State Controller Schedules  
County Budget Act  
January 2010 Edition, revision #1

COUNTY OF CALAVERAS  
Special Districts and Other Agencies - Non Enterprise  
Financing Sources and Uses by Budget Unit by Object  
Fiscal Year 2020 - 2021  
Schedule 15  
Ebbetts Pass Fire 2290 0010

Detail by Revenue Category and Expenditure Object	2018-19 Actuals	2019-20 Actual Estimated	2020-21 Recommended by the District Board	2020-21 Adopted Final Budget
(1)	(2)	(3)	(4)	(5)
4010Current Secured Taxes	2,030,179	2,094,904	2,161,553	2,181,293
4013SB2557 Reduction	(40,300)	(44,394)	(44,394)	(44,394)
4015Unitary Taxes	44,633	41,651	21,430	46,197
4017Suppl Current Secured Taxes	34,252	27,022	44,715	47,068
4020Current Unsecured Taxes	26,157	27,347	38,016	37,033
4027Suppl Current Unsecured Taxes	1,627	2,891	1,252	1,504
4040Prior Unsecured Taxes	714	1,239	1,604	2,153
4072Transient Occupancy Taxes	28,313	40,886	32,000	-
4077Special Tax Districts	1,186,631	2,446,601	2,447,336	-
4465State Timber Tax	7,686	5,787	-	-
<b>Taxes</b>	<b>3,319,890</b>	<b>4,643,933</b>	<b>4,703,512</b>	<b>2,270,854</b>
4300Interest	(5,002)	6,427	-	-
Rev from Use of Money/Property	(5,002)	6,427	-	-
4455State Grants	98,791	-	-	-
4463State Homeowners Prop Tax Rel	21,731	21,457	24,356	23,763
4472State Aid for Public Safety	23,874	23,510	20,000	-
4479State Other Programs	28,099	32,291	9,000	-
4542State Firefighter Reimb	60,656	88,361	30,000	-
4543State District Equipment Reimb	1,193	-	5,000	-
4580State Other Aid	128,286	119,710	65,000	-
<b>Intergovernmental Revenue - St</b>	<b>362,630</b>	<b>285,329</b>	<b>153,356</b>	<b>23,763</b>
4529Federal Miscellaneous	-	216,746	-	-
<b>Intergovernmental Revenue - Fe</b>	<b>-</b>	<b>216,746</b>	<b>-</b>	<b>-</b>
4592Haz Mat Rel Resp Plan	15	-	-	-
4603Administrative Costs	-	-	-	-
4642Entailment Fees	-	-	-	-
4660Emergency Medical Service	820,032	1,060,183	700,000	-
4679Charges for Current Services	-	1,112	10,500	-
4689Training Fees	10,120	5,100	-	-
<b>Charges for Services</b>	<b>830,167</b>	<b>1,066,395</b>	<b>710,500</b>	<b>-</b>
4707Gifts/Donations	1,950	750	-	-
4708Refund - Miscellaneous	68,975	82,141	-	-
4712Other Revenue	18,187	22,238	-	-
4713Miscellaneous Revenue	-	795	500	-
4724Other Miscellaneous Revenue	1,273	15,939	-	-
4743Refunds - Insurance	484	-	-	-
<b>Miscellaneous Revenue</b>	<b>90,868</b>	<b>121,863</b>	<b>500</b>	<b>-</b>
4800Sale of Surplus Property	5,400	3,500	-	-
<b>Other Financing Sources</b>	<b>5,400</b>	<b>3,500</b>	<b>-</b>	<b>-</b>
4799Contr from Other Govts	-	45,925	250,000	-
<b>Intergovernmental Rev</b>	<b>-</b>	<b>45,925</b>	<b>250,000</b>	<b>-</b>
	<b>4,603,953</b>	<b>6,390,118</b>	<b>5,817,868</b>	<b>-</b>

State Controller Schedules  
County Budget Act  
January 2010 Edition, revision #1

COUNTY OF CALAVERAS  
Special Districts and Other Agencies - Non Enterprise  
Financing Sources and Uses by Budget Unit by Object  
Fiscal Year 2020 - 2021  
Schedule 15  
Ebbetts Pass Fire 2290 0010

Detail by Revenue Category and Expenditure Object	2018-19 Actuals	2019-20 Actual	2020-21 Recommended by the District Board	2020-21 Adopted Final Budget
(1)	(2)	(3)	(4)	(5)
5001Salaries/Wages - Permanent	3,327,701	3,530,912	3,784,707	-
Salaries and Employee Benefits	3,327,701	3,530,912	3,784,707	-
5111Clothing/Personal Supplies	764,544	732,733	763,828	-
5403Bank Charges	832	20	-	-
5411Special Department Expense	65,265	79,779	24,473	-
Services and Supplies	830,641	812,532	788,301	-
5612Refunds	29,934	17,191	20,747	-
5616Bad Debts	93,043	50	-	-
5627LAFCO Assessment	2,797	3,543	3,241	-
Other Charges	125,774	20,784	23,988	-
5640Structures/Improvements	211,697	211,697	211,698	-
5701Capital Equipment	52,084	365,681	356,899	-
Capital Assets	263,781	577,378	568,597	-
	4,547,897	4,941,606	5,165,593	-
NET COST	56,056	1,448,512	652,275	-

**COUNTY OF CALAVERAS  
Final Budget Attestation**

**Fiscal Year 2020-21**

**2290 - EBBETTS PASS FIRE PROTECTION DISTRICT**

Fund Equity from 6/30/2020 General Ledger Summary	<u>\$ 1,881,126.02</u>
Minus: 3040 Reserve - General	-
3043 Reserve for Imprest Cash	(40,000.00)
3050 Reserve - Special Purpose	<u>-</u>
Fund Equity Available for Budgeting	<u>\$ 1,841,126.02</u>
Plus: Estimated Revenue	<u>                    </u>
Minus: Appropriations	<u>                    </u>
Variance	<u><u>                    </u></u>

☐ Increase Reserve

☐ Decrease Reserve

Pursuant to Section 13890 of the Health and Safety Code, the 2020-21 Final Budget as approved by the directors of the Ebbetts Pass Fire Protection District is submitted to the Calaveras County Auditor-Controller herewith:

Respectfully,

Fire Protection District Directors

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Final Budget for Fiscal Year 2020-21 was approved by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

Submitted By: \_\_\_\_\_

Date: \_\_\_\_\_

# COUNTY OF CALAVERAS



## Office of AUDITOR-CONTROLLER

Kathy Gomes  
Auditor-Controller  
(209) 754-6343

891 Mountain Ranch Rd.  
San Andreas, CA 95249

### State Controller Reporting

August 24, 2020

The State Controller requires an annual Financial Transaction Report and Compensation Report to be submitted by each District.

- The required Compensation Report must be submitted by your District to the State Controller, even if you have no employees. The Compensation Report for calendar year 2020 is due to the State Controller on April 30, 2021.
- The Auditor-Controller's Office can prepare the FY19-20 Financial Transaction Report, which is due within seven months of fiscal year end, January 31<sup>st</sup>, 2021, only if you meet the conditions below.

In order us to complete the Financial Transaction Report, **ALL transactions must have been made in the County Financial System, you must have provided the required Gann limit and you must have submitted to our office your audited 19-20 Financial Statements.**

The Gann limit for fiscal year 2020-21 **must** also be submitted to our office from the District with your Final Budget.

If you would like to have us prepare and submit the Financial Transaction Report to the State Controller, please return this form with an authorized signature, the 2019-20 fiscal year Gann limit and the audited 19-20 Financial Statement by **September 30, 2020.**

For further information and instructions for the State Controller Reports can be found on the California State Controller's Office website: <http://www.sco.ca.gov>

**Note: This is ONLY for the Financial Transaction Report, the Gann Limit must be provided by the District to our office, and the District is responsible for submitting the Compensation portion of the Report EVEN IF they have NO employees to the State Controller.**

☐ YES, \_\_\_\_\_ District, requests the Auditor-Controller to prepare and submit our Financial Report portion of the State Controller Report for the 2019/20 fiscal year.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
EBBETTS PASS FIRE PROTECTION DISTRICT**

**RESOLUTION No. 2020-08**

**RESOLUTION ADOPTING THE FINAL BUDGET AND AN  
APPROPRIATIONS LIMIT FOR THE 2020-21 FISCAL YEAR**

WHEREAS, the Board of Directors has adopted a Preliminary Budget for fiscal year 2020-21 and a notice was published stating that the final budget was to be adopted; and

WHEREAS, by previous Resolution the Board of Directors has established the method of calculation of the appropriations limit on the proceeds of taxes, and a notice was published stating that an appropriations limit was to be adopted and that the information and data for the limit was available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Ebbetts Pass Fire District for 2020-21 that the Operations-Fire final budget totals \$3,277,941, the Engine Paramedic Program final budget totals \$591,039, and Station 3 Ambulance Program final budget totals \$3,008,704.

BE IT FURTHER RESOLVED that the adopted Appropriations Limit for the 2020-21 fiscal year is \$4,609,648.

PASSED, APPROVED AND ADOPTED this 15 day of September 2020 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

President  
Board of Directors

---

Secretary  
Board of Directors

Fire Ordinance ~~2012~~20208

**EBBETTS PASS FIRE PROTECTION DISTRICT  
FIRE ORDINANCE ~~2012~~20208**

AN ORDINANCE OF THE EBBETTS PASS FIRE PROTECTION DISTRICT  
REPLACING ALL EXISTING EPFD FIRE ORDINANCES

**EBBETTS PASS FIRE PROTECTION DISTRICT  
FIRE ORDINANCE 20120208**

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**20182020**

## **INTRODUCTION**

Within the boundaries of the Ebbetts Fire Protection District, fire and life safety regulations are enforced by:

1. The California Department of Forestry and Fire Protection, by the application and enforcement of regulations contained in Public Resources Code 4290 and 4291, ~~and~~
2. The County of Calaveras, by the application and enforcement of codes contained in the California Building Code, the California Fire Code and other such regulations as may be contained in the Calaveras County Code of Ordinances, and
3. The Ebbetts Pass Fire Protection District by the application and enforcement of various amendments to the above-mentioned codes as contained in Ebbetts Pass Fire District Ordinance ~~2019~~20208.

### **TITLE: Ebbetts Pass Fire District Ordinance ~~2018~~-2020**

An ordinance of the Ebbetts Pass Fire Protection District ("EPFD"), hereinafter referred to as EPFD Ordinance ~~2019~~20208, adopting the provisions, with certain amendments made based upon findings of fact, of the most recent editions of the California Fire Code, Calaveras County Fire and Life Safety Regulations and California Public Resources Code 4290 and 4291, regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in the Ebbetts Pass Fire Protection District; providing for the issuance of permits and collection of fees therefor; and repealing Ordinance 2018~~2~~ of the Ebbetts Pass Fire Protection District and all other ordinances and parts of ordinances in conflict therewith.

## **SECTION 1: ADOPTION**

The Board of Directors of the **EBBETTS PASS FIRE PROTECTION DISTRICT** ordains as follows:

1.1. That a certain document, three (3) copies of which are on file in the office of EPFD Station One, being marked and designated as the California Fire Code, ~~2013 edition~~~~[SD1]~~, including Appendix B, Appendix C, and Appendix D, as published by the International Code Council, is hereby adopted with certain amendments as specified below as the Ebbetts Pass Fire Protection District Fire Ordinance ~~2018-2020~~ in the State of California regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Fire Code on file in this office of the Ebbetts Pass Fire Protection District are hereby referred to and adopted and made part of, as fully set out in EPFD Ordinance ~~2019~~20208, with the additions, amendments, insertions, deletions and changes, if any, as prescribed below.

1.2. That the geographic limits referred to in certain sections of the ~~2013~~~~[SD2]~~ California Fire Code are established,

unless otherwise approved by the District's Fire Code Official, as being within the boundaries of the Ebbetts Pass Fire Protection District.

1.3. That the Ebbetts Pass Fire Protection District additionally adopts by reference the most current published version of the California Public Resources Codes (PRC), [SD3], Section 8.10 of the Calaveras County Code of Ordinances, Ebbetts Pass Fire District Clearance Requirements for Unimproved Lots, and declares such codes are fully in force and in effect as though fully set forth herein except as the same may be modified by the amendments and additions thereto hereinafter set forth below.

1.4. That the California Fire Code, Calaveras County Code of Fire and Life Safety Regulations and the California Public Resources Code 4290 and 4291 as adopted by EPFD have been modified as described below in order to establish a more restrictive standard deemed reasonably necessary because of local climatic, geologic or topographical conditions.

Amendments to the above-referenced codes can be found in the Amendment and Addition Matrix below. A more detailed description can be found in Appendix A.

#### AMENDMENT SUMMARY MATRIX – See Appendix A for a more detailed description

Referenced Code	Referenced Code Section	Title/Subject	EPFD Ordinance Section
California Fire Code	104.2	Applications/Permits	4.1
Calaveras County Code	8.10.320	Fire Management Plans	4.3
California Fire Code	3404.1	Flammable Liquid Storage	5.1
California Fire Code	3804.2	Installation of LPG Tanks	5.2A
California Fire Code	3807	LPG Safety Devices	5.2.B - D
California Fire Code	3308	Fireworks	6
California Fire Code	907.2	Automatic Fire Detection Systems-New Buildings	7.1 and 7.5
California Fire Code	907.3	Automatic Fire Detection Systems-Existing Buildings	7.2 and 7.5
California Fire Code	907.7.5	Automatic Fire Detection and Automatic Fire Sprinkler Systems-Monitoring	7.4
California Fire Code	903.2	Automatic Fire Sprinkler Systems-New Buildings	7.8
California Fire Code	903.6	Automatic Fire Sprinkler Systems-Existing Buildings	7.8
California Fire Code	903.3	Automatic Fire Sprinkler Systems-Installation	7.9
California Fire Code	904.4	Automatic Fire Sprinkler Systems-Inspection/Testing	7.9/7.10
Calaveras County Code	8.10.340	Roads and Driveways	8.2
California Fire Code	Appendix D	Fire Apparatus Access Roads	8.2
Calaveras County Code	8.10.200	Premises Identification	8.5 - 8.7
Public Resources Code	4291 (a) and 4290	Defensible Space	9.4
California Fire Code	4601	Existing Buildings – Adequate Water Supplies	10.3
Calaveras County Code	8.10.520	Water Supply Systems	10.4 - 10.5
California Fire Code	Appendix C C105	Distribution of Fire Hydrants	10.10 - 10.12
California Fire Code	507.5.4/507.5.5/507.5.6	Hydrant Protection and Marking	10.19 - 10.28

1.5. That Ordinance 2018~~2~~ of the Ebbetts Pass Fire Protection District entitled Ebbetts Pass Fire Protection District Fire Ordinance 2018~~2~~ is hereby repealed and replaced in its entirety.

1.6. That if any section, subsection, sentence, clause or phrase of EPFD Ordinance ~~2018-2020~~ is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of EPFD Ordinance ~~201920208~~. The Board of Directors of the Ebbetts Pass Fire Protection District hereby declares that it would have passed EPFD Ordinance ~~201920208~~, and each section, subsection, clause or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

1.7. That nothing in EPFD Ordinance ~~2018-2020~~ or in the Fire Code hereby adopted by reference shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 1.5 of EPFD Ordinance ~~201920208~~; nor shall any just or legal right or remedy of any character be lost, impaired or affected by EPFD Ordinance ~~201920208~~.

1.8. That the Ebbetts Pass Fire Protection District is hereby ordered and directed to cause EPFD Ordinance ~~2018-2020~~ to be published and or posted in accordance with Government Code 25124.

1.9. That EPFD Ordinance ~~2018-2020~~ and the rules, regulations, provisions, requirements, orders and matters established and adopted shall take place and be in full force and effect 30 days from and after the date of its final passage and adoption.

## **SECTION 2: FINDINGS OF FACT AND AMENDMENTS TO ADOPTED CODES**

### **Findings of Fact and Amendments to Adopted Codes**

2.1. The Board of Directors of the Ebbetts Pass Fire Protection District finds that the unique characteristics of the topography, geography, and climatic conditions within the District, combined with the intermix of residential and commercial structures within the wildlands of the District, requires modifications/amendments of the California Fire Code, California Public Resources Codes and other such administrative codes in order to better protect the health, safety, welfare, material wealth, and economic well-being of the residents and property owners within the area known as the Ebbetts Pass Fire Protection District. These modifications/amendments to State and Local Government (County) adopted standards are found reasonably necessary because of the "Findings of Fact" adopted as part of EPFD Ordinance ~~201920208~~.

2.2. Within the adoptive ordinance, specific amendments have been established which are more restrictive in nature than those adopted by the State of California commonly referred to as the California Fire Code, and the Public Resources Codes, and the Calaveras County Fire and Life Safety Code. These amendments have been recognized by the Ebbetts Pass Fire Protection District to address the fire protection problems, concerns and future direction by which the District can establish and maintain an environment which will work toward affording a level of safety to all who live, work and visit within its boundary.

2.3. Pursuant to Section 4117 of the Public Resources Code, Section 13869.7 (A) of the Fire Protection District Law and Sections 17958.5 and 17958.7 of the Health and Safety Code, the report contained herein is submitted as the "Findings of Fact" document with regard to the adopting ordinance of the Ebbetts Pass Fire Protection District.

2.4. Under the provisions of Section 17958.5 of the Health and Safety Code, local amendments of State adopted standards shall be based on CLIMATE, GEOGRAPHICAL, and TOPOGRAPHICAL conditions. The Findings of Fact contained herein shall address each of these situations and shall present the local situation which, either singularly or in combination, caused the established amendments to be adopted. Additionally, the California Department of Forestry and Fire Protection (Cal-Fire) has determined that the State Responsibility Areas (SRA) within the County of

Calaveras, where in which the Ebbetts Pass Fire Protection District is located, to be a "Very High Fire Hazard Zone.

### **Finding of Facts –Climatic Considerations**

2.5. The Ebbetts Pass Fire Protection District is located within the heart of the Stanislaus National Forest. Elevations within the District range from 2,500 to 5,500 feet. The annual rainfall averages 21 inches; very often diminished rainfall amounts create a condition of drought and extreme fire danger. Most precipitation falls between the months of November and April. Snowfall can vary from an average of one to four feet in commercial areas of the District and between two to six feet in those residential areas at the higher elevations.

During dry periods of the year between May and November, high temperatures average 90-95 degrees. Low fuel moistures, relative humidity and high burn indexes are the norm for six months or more of each year. "Red flag" conditions are common. In combination, these conditions subject the District to severe and often critical fire seasons most every year.

The temperature and terrain features also blend to create gusty, prevailing winds and wind changes to occur regularly, further adding to the dry conditions and flammability of wildland fuels. During the winter season, snowfalls create problems in regard to access, response times and premises identification, with snowfall amounts varying from year to year. The Fire District is dependent upon local snow removal contractors for keeping access roads clear. Snow removal from private driveways and roadways is the responsibility of property owners.

### **Findings of Fact–Geographical and Topographical Considerations**

2.6. The vast majority of structures within the Ebbetts Pass Fire Protection District lie upon moderate to steep sloping terrain features amid varying types of 10-hour, 100-hour and 1,000-hour fuel types. It is most common for residential structures to be built into, and blended in, with the timber and wildland vegetation common to these elevations. The District is a true example of mixing urban development within the wildlands that has commonly become known as the urban/wildland intermix. Fuel loads average 45 to 80 tons per acre in developed residential areas and 80-125 tons per acre in adjacent areas. Geographical and terrain features are such that residential structures have been built on slopes, in chimneys, and on ridge tops. Long, narrow, steep driveways are common, limiting access to individual properties and dwellings.

Ingress and egress from residential developments all originate from State Highway 4. Many of the ingress roads are narrow and substandard, built prior to the adoption of road standards. In the majority of residential developments, most subdivision streets converge onto one main artery which in turn, intersects with the State Highway. This creates the potential for heavy traffic congestion should the need for evacuation occur. Congestion is common during peak seasons when rentals and second homes are likely to be occupied. Peak seasonal periods coincide with the fire season.

### **Amendments to Adopted Codes**

2.7. To mitigate the potential of devastating loss of property and life which can result from the wildland/intermix fire and the effect of the above-described combination of climatic, geographical and topographical factors on the ability of fire suppression forces to manage the wildland intermix fire, the Ebbetts Pass Fire Protection District has incorporated amendments and modification of the California Fire Code, Public Resources Code and other published fire and life safety standards.

2.8. **Building Fires:** The amendments and modifications to the aforementioned are deemed reasonably necessary to support the District's efforts to keep Building fires small so they can be controlled by a limited number of resources before spreading to the wildland. It is believed that more restrictive requirements pertaining to the installation of Automatic Fire Detection systems which provide for the early detection of fires, Automatic Fire Extinguishing Systems, and Automatic Fire Sprinkler Systems that suppress fires before they become large, the use of fire resistive building materials, the provision of adequate water supplies for fire suppression, and improved access support that effort.

2.9. **Wildland Fires:** The amendments and modifications to the aforementioned codes are deemed reasonably necessary to the District's efforts to keep wildland fires originating within the District's boundaries small so they too

can be controlled by a limited number of resources before becoming a conflagration. It is believed that more restrictive requirements pertaining to clearance of defensible space around structures and the reduction of fuel loads on unimproved properties within and adjacent to, residential and commercial developments support that effort.

**2.10. Finding:** It is the District's finding that the modifications to the adopted standards contained herein are reasonably necessary to:

1. Provide early detection of building fires which provides increased opportunity to contain the fire to the Building and help prevent spread to the wildland; and
2. Amendments related to fuel loads on lots and around structures also help provide increased opportunities for rapid control of a wildland fire and the prevention of a conflagration as well as provide added elements of safety for fire suppression forces.

While it is clearly understood that the adoption of such regulations may not prevent the incidence of fire, the ongoing enforcement of the California Fire Code, Public Resources Codes, Calaveras County Fire and Life Safety Code, and the amendments to those Codes contained herein, may reduce the severity and potential loss of life and property within the boundaries of the Ebbetts Pass Fire Protection District

### **SECTION 3: DEFINITIONS**

**3.1. Access Ways and/or Roads:** A road or means that provides fire apparatus and/or firefighting personnel access from a fire station to a Building, facility, or portion thereof. This is a general term inclusive of all other terms such as, but not necessarily limited to, fire lane, public street, private street, parking lot lane and access roadway.

**3.2. Adequate Water Supply:** Adequate Water Supply shall mean the available water flow (amount), supply (duration) and access (location) which the Fire Code Official or designee determines is necessary to protect any Building(s), structures, developments, or potential developments. This shall include private residential, commercial, and public Buildings on land to be developed or improved. This shall include adequate water flow and supply (duration) for potential Building/improvements on lots or parcels created for development as part of a subdivision of land.

**3.3. Alternate Means of Compliance:** An alternative method to meet the intent of a regulation or requirement allowed by the Fire Code Official which provides the same overall practical effect of the regulation or requirement.

**3.4. Approved:** Approved shall mean meeting all the requirements of the Fire Code Official as to the location, size, type of material and manner of installation.

**3.5. Automatic Fire-Detection System:** Approved heat or smoke detection devices, equipment and systems or combinations of systems used to detect a fire, activate an alarm, communicate the activation of a detection device to audible alarms and signal monitoring station, or any combination thereof.

**3.6. Automatic Fire-Extinguishing System:** An approved system of devices and equipment which automatically detects a fire and discharges an approved fire-extinguishing agent onto or in the area of a fire.

**3.7. Automatic Fire-Sprinkler System:** An Automatic Fire Sprinkler System, for fire protection purposes, is an approved integrated system of underground and overhead piping designed in accordance with fire protection engineering standards. The system includes a suitable water supply. The portion above ground is a network of specially sized piping to which automatic sprinklers are connected in a systematic pattern. The system is usually activated by heat from a fire and discharges water over the fire area. The system may also include fire flow alarms which sound upon activation of a sprinkler head. The system may also include communications equipment which, upon activation of a fire flow alarm, sends a signal to a monitoring (signal) station.

The system may also include Post Indicator Valves (PIV) which can control the water which supplies various zones or areas of the extinguishing system. PIVs may also have communication devices which monitor whether the valve is opened or closed and sends a signal to a monitoring (signal) station should the valve be closed. A system may also include fire department connections for the purpose of adding additional water pressure to the system during a fire event by using fire apparatus pumps.

**3.8. Board:** Board shall mean the Board of Directors of the Ebbetts Pass Fire Protection District.

**3.9. Building:** Building shall mean any structure built upon any lot, parcel, or property within the jurisdiction of the Ebbetts Pass Fire Protection District including, but not limited to, any dwelling

classified as residential, commercial, and accessory.

**3.10. Central Signal Station:** An approved, certified and/or licensed location or facility staffed and equipped to monitor alarm systems and notify emergency services that a fire alarm system, Automatic Fire Protection System, Fire Sprinkler System, Automatic Fire Extinguishing System or other such fire protection devices have been activated.

**3.11. Chief:** Chief shall mean the Chief Officer of the Ebbetts Pass Fire Protection District having responsibility for the enforcement of this code and/or his/her authorized representative.

**3.12. Commercial Building:** Commercial Building shall mean any Building, dwelling, apartment, condominium, townhouse, motel, bed and breakfast or room used as a place of business, or any room, apartment, dwelling or Building rented or leased to others. Exception: Single Family Residential Dwellings having fewer than two dwelling units.

**3.13. Developer:** Developer shall mean any lot owner, parcel owner or other person, firm, corporation, association, partnership, trust, company, public or private, responsible for the improvement of land or project in question, be it for private or public use.

**3.14. Development Project:** Any project undertaken for the purpose of development, including a project involving the issuance of a permit for construction or reconstruction, but not a permit to operate.

**3.15. Division of Land:** A Division of Land shall mean the division, by any entity or developer, of any unit or units of improved or unimproved land or any portion thereof, shown on the most current equalized county assessment roll as a unit or contiguous units, for the purpose of sale, lease, financing, transfer, or building development, whether immediate or future. Property shall be considered as contiguous units even if separated by roads, streets, utility easements or railroad right-of-ways.

**3.16. Facilities:** Facilities shall mean such water mains, fire hydrants, appliances, appurtenances, Buildings, equipment, etc. thereto as are necessary for fire protection.

**3.17. Fire Code Official:** Fire Code Official shall mean the person(s) appointed by the Fire Chief to enforce the EPFD Fire Ordinance. The Fire Code Official may have various titles related to the specific duties to which they are assigned. The Fire Code Official is authorized by the Board of Directors of the Ebbetts Pass Fire District to enforce EPFD Ordinance ~~2018-2020~~ and issue citations and/or arrest persons for violations of EPFD Ordinance ~~20192020~~8.

**3.18. Fire Flow:** Fire Flow shall include the amount of water in gallons per minute required for an individual structure, occupancy class or hazard, for more multiple structures, occupancies or hazards, total amount of water available in storage for fire protection of a structure, occupancy, or hazard, and/or total amount of water available in storage for fire protection of multiple structures, occupancies, or hazards. Fire flows shall be calculated above what is required/needed for domestic use.

**3.19. Fire Hazard:** Fire Hazard shall mean anything or act which increases or may cause an increase of the hazard or menace of fire to a greater degree than is customarily recognized as normal by persons in the public service regularly engaged in preventing, suppressing, or extinguishing fires; or which may obstruct, delay, hinder or interfere with the operations of the fire district or the egress of occupants

or the access of emergency equipment in the event of fire.

**3.20. Fire Management Plan:** A plan that addresses the fire protection needs of a Development, with implementation methods necessary to achieve the standards of EPFD Ordinance ~~2018-2020~~ or having the same practical effect.

**3.21. Fire Protection Water Supply Systems:** Any combination of pipes, valves, appliances, devices, tanks, pumps, connections, etc. used to store or deliver water for the purpose of fire protection.

**3.22. Judgment:** Judgment shall mean the decision of the Fire Chief or designee based upon sound fire protection principles. Such judgment shall be conclusive unless overruled by the Board of Directors of the Ebbetts Pass Fire Protection District through a regular grievance or appeal process.

**3.23. Relief:** An exemption from all or part of a requirement or regulation approved by the Fire Code Official.

**3.24. Subdivision:** Subdivision shall mean the same as Division of Land. (3.14)

**3.25. To Develop Land:** To Develop Land shall mean any division or subdivision of land, change in zoning, improvement of land or change in permitted use of land.

**3.26. To Improve Land:** To Improve Land shall mean to make any improvements or do any work upon such land which would legally require the issuance of a building permit, whether actually issued or not, under the California Building Code or any other County or District Ordinance. It shall also be held to mean that to Divide Land is to Improve Land. This shall include properties zoned residential as well as commercial.

## **SECTION 4: SUBMISSION OF PLANS FOR REVIEW and FIRE MANAGEMENT PLANS**

### **Submission of Plans for Review**

4.1 Affected activities requiring the submittal of plans for review by the District's Fire Code Official include but are not limited to:

1. Permitting or approval of new parcels, including subdivisions and/or divisions of land but excluding lot line adjustments.
2. Application for a building permit for new, or additions to, any Building. Exception: R-3 Single Family Residential having less than two dwelling units.
3. Application for use permit, change of zoning or change of occupancy classification

4.2. Permission for occupancy of any Building, or permission to proceed with the development of any property created as a result of a subdivision and/or division of land shall not be granted until such Building or Development Project has met the conditions of the District's Fire Code Official. ~~[SD4]~~

### **Fire Management Plans**

4.3. As a conditional requirement for approval of any subdivision of land, commercial development projects, and/or commercial Building project, the Calaveras County Fire Ordinance and/or the District's Fire Code Official may require a Fire Management Plan.

4.4. In order to meet the requirements of EPFD Ordinance ~~2018-2020~~ and the intent of its amendments made to other adopted ordinances or standards, the District may require provisions more stringent than those provisions and requirements of a Fire Management Plan required by ~~the Calaveras County Fire Ordinance~~ ~~[SD5]~~.

4.5. The Fire Management Plan shall be approved prior to the issuance of any building permit and shall address all aspects of fire protection requirements and mitigation measures.

4.6. A Fire Management Plan may, but is not necessarily limited to, address the following:

1. Impact on the existing fire service delivery system's (agency's) ability to provide and/or maintain a level of service reasonably equal to services being currently provided.
2. Availability of fire protection water, required fire flows and storage.
3. Problems associated with ingress/egress, circulation and the response times of emergency equipment.
4. Fire Hazards existing within the proposed project area or immediately adjacent to the area including vegetation and combustible fuels.
5. Requirements of EPFD Ordinance ~~2018-2020~~ which cannot be met due to project design or other constraints.
6. Fire protection measures which are consistent with provisions of EPFD Ordinance ~~2018-2020~~ and/or other recognized fire protection standards.

## **SECTION 5: STORAGE OF FLAMMABLE OR COMBUSTIBLE LIQUIDS and LIQUEFIED PETROLEUM GAS**

### **Storage of Flammable or Combustible Liquids**

5.1. The storage of Class 1, II and III liquids in above-ground tanks must be approved by the District's Fire Code Official.

### **Storage of Liquefied Petroleum Gas**

5.2. The installation of storage containers for liquefied petroleum gas shall be restricted as follows:

1. The installation of storage tanks in excess of 500 gallons either singly or in multiple of tanks with an aggregate capacity in excess of 500 gallons shall require approval of the Fire Code Official.
2. Any tanks or aggregates of tanks in excess of 500 gallons shall be enclosed by a fence at least 6 feet in height and located a minimum of 3 feet from the tank(s). The fence shall have a gate on the side which faces the access route to the tank and shall be kept locked when unattended.
3. All metering devices and shutoff valves to individual apartments, suites, dwellings, etc., that are serviced by one tank shall be marked in a manner that corresponds to the address, apartment or suite number that is served by that metering device and shutoff valve.
4. Additional fire protection requirements may be established as a condition of approval in consideration of special features such as topographical conditions, nature of the occupancy, response distances, proximity to Buildings and the degree of life safety protection deemed needed.

These additional fire protection requirements include, but are not limited to, fire appliances, hydrants, Automatic Fire Detection, Automatic Fire Sprinkler System, and Automatic Fire Extinguishing System.

## **SECTION 6: FIREWORKS**

**6.1.** The provisions of this section are not to be construed as all inclusive. References shall be made to the most recent standards, suggestions and procedures recommended by the California State Fire Marshal's Office in regard to the regulation of fireworks.

**6.2.** All definitions of fireworks, dangerous fireworks, and safe and sane (private use) fireworks shall have respective meanings ascribed to them in the California Health and Safety Code, or their most recent amendments or changes.

**6.3.** It shall be unlawful for any person to possess, store, to offer for sale, expose for sale, sell at retail, or use or explode any fireworks, dangerous fireworks or safe and sane (private use) fireworks within the jurisdiction of the EBBETTS PASS FIRE PROTECTION DISTRICT.

**6.4.** Public displays of safe and sane (private use) fireworks shall be allowed on a limited permit basis only.

## **SECTION 7: AUTOMATIC FIRE DETECTION AND AUTOMATIC FIRE SPRINKLER SYSTEMS**

### **Automatic Fire Detection Systems:**

7.1. Any Building constructed within the Ebbetts Pass Fire Protection District shall have an approved Automatic Fire Detection System. ~~Exception: Unless otherwise required by the CFC, Single Family Residential having less than two dwelling units.~~

7.2. As part of any renovation and or addition to any Building in which the total value of renovations and/or repairs or additions exceeds 50% of the assessed value (cumulative renovation value within a 36 month period) of the Building prior to renovation and/or repair, or additions to, an approved Automatic Fire Detection System shall be installed throughout. Assessed value is the Calaveras County Assessors Office value at time of project permit issuance by the building department. ~~Exception: Unless otherwise required by the CFC, Single Family Residential having less than two dwelling units.~~

7.3. Any Automatic Fire Detection System installed within the Ebbetts Pass Fire Protection District shall be installed and certified by a licensed installer/contractor.

7.4. All Automatic Fire Detection System shall be monitored by a certified "Central Signal Station".

7.5. The Fire Code Official may require additional components such as bells, pull stations, detectors, outside indicating lights and other devices.

7.6. The Fire Code Official requires that alarm systems and Central Signal Stations be inspected and maintained in accordance with CFC and National Fire Protection Association (NFPA) standards and that inspections and maintenance be performed by a licensed alarm system installer/contractor.

7.7. With the exception of dwelling units and where it may be otherwise required by the CFC, the installation of an Automatic Fire Detection System may be waived by the Fire Code Official in structures with Automatic Fire Sprinkler Systems installed throughout.

### **Automatic Fire Sprinkler Systems:**

7.8. An approved Automatic Fire Sprinkler Systems shall be installed and maintained as set forth below: Unless otherwise required by the CFC, any commercial/industrial Building having a total floor area which exceeds 3,600 square feet, or is otherwise required to do so by the CFC, shall have an Automatic Fire Sprinkler Systems installed throughout.

In lieu of an Automatic Fire Sprinkler Systems, commercial structures having a total floor area in excess of 3,600 square feet but less than 5,000 square feet may be divided into areas less than 3,600 square feet if separated by a two-hour fire/area separation.

Existing: Additions or alterations to existing Buildings having a total floor area in excess of 3,600 square feet in which the total value of renovations/repairs or additions exceeds 50% of the assessed value- (cumulative renovation value within a 36 month period) of the Building prior to renovation/repair or additions, shall have an approved Automatic Fire Sprinkler Systems installed throughout.

In lieu of an Automatic Fire Sprinkler Systems, additions to existing Buildings which increase

the total floor area above 3,600 square feet but less than 5,000 square feet may be divided into areas less than 3,600 square feet by two-hour fire/area separations.

**System Requirements**

**7.9.** Anyone who installs an automatic fire detection or Automatic Fire Sprinkler Systems shall be a licensed and/or certified installer of automatic fire detection and/or fire extinguishing systems and such installers shall be able to provide by contract, services for the maintenance and testing of such systems.

**7.10.** Maintenance and testing of automatic fire detection and fire extinguishing systems shall be the responsibility of the building owner and certification of testing shall be provided by the owner upon request of the Fire Code Official.

## **SECTION 8: FIRE EQUIPMENT ACCESS, ROADS AND DRIVEWAYS, and PREMISES IDENTIFICATION**

8.1. It shall be the responsibility of property owners and/or property developers to make such provisions that may be deemed necessary by the Fire Code Official in regard to roadways, streets, driveways and Access Ways that will provide a reasonable means of safe, timely egress for evacuation of residents and safe access for fire suppression equipment and personnel utilizing that equipment. These provisions may include, but are not necessary limited to additional ingress/egress routes or changes in road design.

### **Fire Lanes and Emergency Equipment Access**

8.2. The Fire Code Official is given the authority to require areas, roads, driveways, to be cleared of obstructions and maintained as "FIRE LANES" or for emergency access. Such access may be required at any location where it is determined that without such emergency access for firefighting equipment, the entry by and use of fire apparatus and/or other emergency equipment would be obstructed or otherwise rendered unduly difficult.

8.3 As part of any development or Building project, the Fire Code Official is given authority to require provision for access and maneuvering of fire apparatus. Such provisions may include, but is not necessarily limited to, the provision of designated fire lanes, no parking areas, minimum turning radius and width of access ways, and emergency access roads.

### **Roads and Driveways**

8.4. Roadway and Driveway standards to be in conformance with, and enforced by, Calaveras County through application of standards outlined in Section 8.10.340 of the CALAVERAS COUNTY FIRE AND LIFE SAFETY REGULATIONS.

### **Premises Identification and Signing**

8.5. Premises identification and signing shall be in conformance with standards outlined in Section 8.10.340 of the CALAVERAS COUNTY FIRE AND LIFE SAFETY REGULATIONS and the regulations specified below.

8.6. Structures not readily visible from the roadway shall have premises identification numbers posted at the driveway/access entrance visible from both directions of roadway travel.

8.7. Numbers posted at driveway or other access entrances shall be posted at such a height above the ground to remain clear of snow.

8.8. Cannabis cultivation area registration will be clearly visible within ten feet of the property ingress. It shall be posted between four and six feet above the ground on a durable, rigid, and rectangular signboard of no less than eighteen inches per side with four-inch font containing reflective material sufficient to allow an enforcement official to readily locate it with a flashlight after dark.

## **SECTION 9: FIRE HAZARD ABATEMENT, FUEL MODIFICATION and DEFENSIBLE SPACE**

### **Purpose, Scope and Intent – Fire Hazard Abatement – Fuel Modification**

**9.1.** Fire hazard abatement regulations pertaining to fuel modification are based upon the premise that:

1. People inhabiting structures and their associated activities in around their homes are the primary source of potential ignition of a fire within the inhabited subdivisions of the District and
2. That fuel loading on improved or unimproved lots and/or parcels of land within, or adjacent to, inhabited areas can significantly contribute to the intensity and spread of a wildfire making it more difficult to control.

In an effort to reduce the chance of a structure (Building) fire spreading to the wildland and growing into a conflagration and in support of efforts to control a wildfire once an ignition occurs, it has been determined that modification and reduction of flammable vegetation within hillside developments and the provision of defensible space around structures is critical.

It has also been determined that modification and reduction of vegetation along roadways, driveways and on unimproved properties adjacent to structures reduce radiant heat and fire intensity, providing an increased margin of safety for fire suppression personnel, provides a point of attack and place of defense for the protection of structures and increased safety for evacuating civilians during a wildland fire.

### **FUEL MODIFICATION REGULATIONS**

**9.2.** Regulations pertaining to fire safe clearance on properties within the District originate from two different ordinances which are enforced by two different agencies.

#### **Improved Properties – Public Resources Code 4291**

**9.3.** The California Public Resources Code 4291, enforced by the California Department of Forestry and Fire Protection (Cal Fire), requires homeowners to provide vegetation clearance and fuel reduction around homes and Buildings. These regulations require:

1. A “Defensible Space Zone” 30 feet around the structure and
2. A “Reduced Clearance Zone” between 30 feet and 100 feet (or to the property line) of additional clearance.

#### **Unimproved Properties – Ebbetts Pass Fire District Ordinance ~~20182019~~2020**

**9.4.** It is the purpose and intent of the regulations and requirements specified below to be used in support of PRC 4290 and 4291 and the District’s overall efforts to mitigate to some degree the potential for conflagration resulting from a wildland/intermix fire. This is accomplished by:

1. Extending the “Reduced Fuel Zone” concept found in PRC 4291 to the entire unimproved lot or parcel ~~privately owned unimproved lots or parcels~~ within and/or adjacent to subdivisions or developments and
2. By extending the “Reduced Fuel Zone” concept in support of PRC 4290, to the perimeters and Access Ways to all residential, commercial, and industrial Buildings.

The modification and reduction of fuels on unimproved lots or parcels located adjacent to lots or parcels with structures will help keep a wildfire from intensifying as it moves by reducing heat intensity, reducing flame lengths and help keep flames from spreading from the ground to the trees.

In combination, PRC 4291 and PRC 4290 regulations enforced by Cal Fire and the requirements of Ordinance ~~2018-2020~~ work together to provide a greater margin of safety for the evacuation of civilians and enhance the effectiveness of firefighting efforts to protect homes and property should a wildfire occur.

#### **Scope of Enforcement Efforts – EPFD Ordinance ~~2018-2020~~**

9.5. It is the intent of EPFD Ordinance ~~2018-2020~~ that, over time, ~~most dangerous~~ unimproved lots or parcels will be addressed, providing equal benefit to all similarly situated lot or parcel owners. It is also recognized, however, that because of the vast number of unimproved lots and parcels and the vast amount of combustible vegetation that would be required to be removed within the District, it is neither practical nor reasonable to expect that all ~~dangerous~~ unimproved lots or parcels be identified and addressed within any one calendar year or inspection/cleanup cycle.

Therefore, the provisions and requirements contained within this section shall be enforced on a priority basis. The focus of, and number of, inspections and requests for compliance shall be established by the Fire Code Official based upon the degree allowable by available funding and staffing, and nothing contained herein shall obligate the District to address any or all properties within any particular time frame.

#### **Unimproved Properties – Reduced Clearance Zone Standards**

9.6. Regulations pertaining to fuel modification and fuel reduction on unimproved lots and parcels shall be in accordance with standards contained within a separate ~~STANDARDS AND DETAIL~~ document entitled: Ebbetts Pass Fire District Clearance Requirements for Unimproved Lots and Parcels. (See Appendix B) ~~[SD6]~~

#### **Waste Material**

9.7. Disposal of waste material caused by site development, construction, fuel modification or reduction shall be in accordance with ~~8.10.24 of the CALAVERAS COUNTY REGULATIONS~~ Calaveras County Fire Ordinance.

## **SECTION 10: FIRE PROTECTION WATER SUPPLY SYSTEMS**

### **Existing Buildings**

10.1. Section 4601 of the CFC allows Fire Code Officials to require modifications to certain existing Buildings that do not comply with the minimum requirements of the CFC and EPFD Ordinance ~~2019~~2020~~8~~. The intent of this section is to provide a minimum degree of fire and life safety to persons occupying existing Buildings.

10.2. EPFD Ordinance ~~2018~~-2020 amends CFC Section 4601 to include Buildings which may not be in compliance with current requirements relating to water supplies for fire protection.

10.3. When an existing Building is to be renovated and/or modified and is found to be in excess of a reasonable working distance from an adequate water supply as defined within Appendix C of the CFC, the Fire Code official may require the owner to install an approved Automatic Fire Detection System or Automatic Fire Sprinkler System and/or Fire Protection Water System and/or provide a water supply capable of supplying the required fire flow within a reasonable working distance.

### **Where Required-Existing Parcels Within Existing Residential Subdivisions**

10.4. At such time as any part of an existing Fire Protection Water Supply System is modified or improved including water mains, fire hydrants, storage capacity, valves, appliances, pressures, etc. the modifications, additions, improvements, etc. shall be reviewed and approved by the Fire Code Official.

In such cases where an existing Fire Protection Water Supply System is being improved in phases or parts, the Fire Code Official may allow reasonable exceptions to the requirements of EPFD Ordinance ~~1011, 2019~~2020, the CFC, and Section 8.10.520 of the Calaveras County Fire and Life Safety Code in order to accommodate existing geographical and topographical conditions that would otherwise impose unreasonable or prohibitive financial costs.

### **Where Required-New Residential Subdivisions**

10.5. Any developer, divider or sub divider of land, who in so doing creates new parcels or lots that allows or creates a potential to increase Building density within the boundaries of the original parcel of land to exceed one house/Building per five acres of land, shall provide a Fire Protection Water Supply System which meets the standards of EPFD Ordinance ~~2018~~2020.

10.6. All facilities, which are part of any Fire Protection Water Supply System or other such fire protection/extinguishing devices or systems required to be installed by EPFD Ordinance ~~2019~~2020~~8~~, shall meet the specifications and standards designated by the Fire Code Official.

10.7. All facilities or other such fire protection/extinguishing devices or systems required to be installed by EPFD Ordinance ~~2018~~-2020 which are component parts tying the system into, or will receive water from, the Calaveras County Water District shall meet the standards and specifications designated by that agency.

### **Plan Review and Inspection**

10.8. The Calaveras County Water District and/or the developer of any land and/or the builder of any Building that initiates construction of, or improvement to, any portion of a Fire Protection Water Supply System shall submit plans to the Fire Code Official for approval.

**10.9.** The Fire Code Official or designee shall approve the location for installation of any fire hydrant or other such water supply appliance or source.

#### **Standards and Specifications**

**10.10.** Fire hydrants serving residential structures/developments shall be spaced every 500 feet, as measured along the street, roadway, or approved means of access. The Fire Code Official may increase/decrease distance requirements in order to place hydrants in a more functional location.

**10.11.** Fire hydrants serving commercial/industrial developments and/or Buildings shall be spaced every 250 feet. The Fire Code Official may increase/decrease distance requirements in order to place hydrants in a more functional location.

**10.12.** Additional fire hydrants may be required to meet the criteria of having an adequate source of water within a "reasonable working distance" from facilities/Buildings.

**10.13.** No fire hydrant shall be served by a main of less than six inches and each main shall be part of a looped system where practical. The Fire Code Official may require 8" mains to enhance fire flows or provide for future expansion of the system.

**10.14.** Minor distribution lines supplying residential areas shall be no less than six inches in diameter and, when practical, arranged so they form a gridiron in all areas of the distribution system. The Fire Code Official may require 8" mains to enhance fire flows or provide for future expansion of the system.

**10.15.** Eight-inch or larger distribution mains shall be used in commercial/industrial areas for all long runs of pipe, for dead ends, or where the topography of the land or layout of the streets is not well adapted to looping, forming a gridiron, or where future expansion of the system has the potential to occur.

#### **Types of Hydrants**

**10.16.** Hydrants shall be "DRY BARREL", breakaway type with full 5-1/4" valve opening. Inlet construction shall be hub or flanged 6-inch inside diameter pipe and the direction of opening shall be counter clockwise.

**10.17.** The hose connections for each hydrant shall be National Standard Fire Hose Threads, and each hydrant shall have two (2) 2-1/2" outlets and one (1) 4-1/2" steamer outlet.

### **Hydrant On/Off Valve and Discharge Risers (Extensions)**

**10.18.** The Fire Code Official may require the provision of hydrant on/off valve and discharge risers to allow hydrants to be used when buried in snow. Any such device, including the height of risers, fire department connections, etc. must have the approval of the Fire Code Official before installation.

### **Snow Markers**

**10.19.** Snow markers (stakes) shall be provided as part of the installation of each hydrant.

**10.20.** Snow markers, unless otherwise specified, shall be constructed of 2" X 2" X 1/8" angle iron of sufficient length to project 8 feet above the ground, shall be cemented into the thrust block, and shall be at least 18 inches from the hydrant.

**10.21.** Snow markers shall be painted with yellow enamel paint to match the color of the hydrant.

**10.22.** Snow markers shall have the topmost 12" painted red, orange, green or blue, whichever color corresponds with the hydrant's tested/calculated fire flow.

**10.23.** Snow markers shall have a 4" reflective stripe or tape 13" below the top of the stake.

### **Color Coding**

**10.24.** Each fire hydrant shall be given three (3) coats of metal paint, color yellow, in compliance with Federal Color Specifications TT-C-595, Color No. 1305.

**10.25.** The fire hydrant's top and the three outlet caps shall be color coded to correspond with the calculated/tested GPM flow from that hydrant. Color coding of hydrants shall be as follows:

1. 1500 GPM or greater shall be **BLUE**.
2. 1000-1500 GPM shall be **GREEN**.
3. 500-1000 GPM shall be **ORANGE**.
4. Less than 500 GPM shall be **RED**.

### **Hydrant Installation/Protection**

**10.26.** Unless otherwise approved by the Fire Code Official, no hydrant shall be installed in excess of 10 feet from the roadway edge.

**10.27.** Unless otherwise approved by the Fire Code Official, no hydrant shall be installed with the bottom edge of any outlet closer than 15 inches from the surrounding ground level and the outlets shall be positioned for best access by fire apparatus utilizing the roadway.

**10.28.** The Fire Code Official may require the installation of retaining walls, barriers, additional excavating or other such means as a way to protect a hydrant from becoming buried by soil erosion and/or conditions which may cause a hydrant to become inaccessible over time. Any such installation shall be engineered and meet the approval of the Fire Code Official and the Calaveras County Department of Public Works.

### **Valves and Connections**

**10.29.** All hydrant laterals shall have a shutoff valve between the main and the hydrant.

**10.30.** In residential districts, valves shall be placed in the main distribution lines so as to not have more than two fire hydrants between valves or to exceed a linear distance of 800 feet between valves.

**10.31.** In commercial/residential districts, valves shall be placed in the main distribution lines so as to have not more than two fire hydrants between valves not to exceed a linear distance of 500 feet between valves.

**10.32.** The connection to the street main shall not be less than 6" inside diameter for hydrants that serve residential districts.

**10.33.** The connection to the street main shall not be less than 8" inside diameter for hydrants that serve commercial/industrial districts.

## **SECTION 11: INSPECTIONS, APPROVALS, CERTIFICATION FOR OCCUPANCY**

11.1. No final inspection as required by EPFD Ordinance ~~2018-2020~~as to all or any portion of the Building and/or Development Project, Access Ways, installation of Automatic Fire Detection Systems, Automatic Fire Sprinkler Systems, Automatic Fire Extinguishing Systems, and/or Fire Protection Water Supply Systems shall be deemed completed until the installation of the required Automatic Fire Detection Systems, Automatic Fire Sprinkler Systems, Automatic Fire Extinguishing Systems, and/or Fire Protection Water Supply System, or Access Way and/or Road for that Building and/or Development Project has been inspected and approved by the Fire Code Official.

11.2. Final inspection of the requirements specified within EPFD Ordinance ~~2018-2020~~ for any development/Building project shall be conducted solely to implement the enforcement of such provisions of EPFD Ordinance ~~2018-2020~~ and shall in no manner be deemed assurance on the part of any agency that said requirements are or will continue to remain in good working order.

11.3. All commercial use business locations must comply with current adopted fire and building code at the time of building use change – At time of building use change the facility will adhere to the current code standard of that occupancy type. All commercial businesses utilizing property outside of the specific occupancy use shall be reported to the Calaveras County Building Department for code enforcement purposes.

## **SECTION 12: RELIEF, ALTERNATE MEANS OF COMPLIANCE, and APPEALS**

**12.1.** With approval of the Fire Chief, the Fire Code Official shall have the authority to allow Relief from compliance with a section or sections of EPFD Ordinance ~~2018-2020~~ or an Alternate Means of Compliance to sections of the CFC and the amendments herein. Granting Relief and/or allowing an Alternate Means of Compliance shall be allowed only when based upon special circumstances and/or findings as described below.

The granting of Relief shall be based upon the following:

1. A finding that the Building and or Development Project cannot comply to the requirements because of special circumstances applicable to the property or Building such as when the physical characteristics of the property or engineering issues related to the design and construction of a Building.
2. A finding that an Alternate Means of Compliance cannot be provided.
3. A finding that providing Relief does not jeopardize life safety.
4. Financial hardship, community benefit, or the worthiness of a project are not considerations in determining whether to grant relief.

Allowing an Alternate Means of Compliance:

1. An Alternative Means of Compliance may be allowed only when based upon a finding that the purpose and intent of the requirement from which the Alternate Means of Compliance is granted will be substantially achieved by an alternative means or method.

**12.2.** Nothing in the sections above shall be interpreted or implied that an owner and or Developer has the right to Relief and/or the allowance of an Alternate Means of Compliance.

**12.3.** The Fire Chief, Fire Code Official, or his/her designee may impose conditions or improvements not specifically delineated within EPFD Ordinance ~~2018-2020~~ that it finds necessary to implement the intent and purpose of EPFD Ordinance ~~2019~~2020~~8~~.

### **Appeals**

The Board of Directors of the Ebbetts Pass Fire District shall act as the final appellate body in matters regarding the implementation of requirements outlined in EPFD Ordinance ~~2019~~2020~~8~~.

**12.4.** Any decision or requirement placed or made by the Fire Chief, Fire Code Official or his/her designee may be appealed in writing to the Ebbetts Pass Fire District Board of Directors within 15 days of the applicant's receipt of notice of the requirements. The written appeal shall state the requirements being appealed and the basis for which the appeal is being submitted. The written appeal may request deletion of a requirement, reduction in requirements, or a request for consideration of Relief or Alternate Means of Compliance.

**12.5.** The Appeal shall be agendized for hearing at a regular monthly Board meeting within 60 days following the date the appeal request was received. The appeal hearing may be postponed and rescheduled for a future Board meeting at the request of the applicant.

12.6. The applicant shall be notified as to the date and time of the regular Board meeting at which his/her request shall be considered.

12.7. The Board shall hear testimony by any and all parties involved and then make a determination to sustain, modify, overrule any condition or requirement, address any oversight, provide Relief, allow an Alternate Means of Compliance or any combination thereof.

12.8. The Board may postpone the final decision to gather more facts and/or hear additional testimony.

12.9. If new facts are presented during the appeal process, the matter shall be referred back to the Fire Chief and/or Fire Code Official for review, reconsideration and recommendations.

12.10. All actions taken by the Board regarding the granting or denial of the final appeal shall be documented as part of the minutes of the meeting during which the appeal was heard. Within ten days of a final decision being made, Board action shall be reported in writing to the applicant and any other affected person.

12.11. Any action taken by a Board, by the Fire Code Official or by the Fire Chief pursuant to EPFD Ordinance ~~2018-2020~~ regarding appeals, Relief or Alternate Means of Compliance shall not necessarily be deemed as a precedent for the granting of appeals, Relief or Alternate Means of Compliance subsequent to that action.

12.12. The Fire Chief and/or Fire Code Official maintain the authority to impose temporary requirements, impose restrictions and/or take necessary actions to ensure the safety of the public during the appeals process.

12.13. The filing of an appeal regarding any of the requirements of EPFD Ordinance ~~2018-2020~~ shall not stay (postpone):

1. Proceedings for criminal prosecution for violations of EPFD Ordinance ~~2019-2020~~.
2. An order for correction of a matter which, in the judgment of the Fire Code Official poses a serious and immediate threat to life or property.

## **SECTION 13: PENALTIES**

### **Fines Enforcement and Penalties**<sup>[SD7]</sup>

**13.1.** Any person who violates any of the provisions of EPFD Ordinance ~~2018~~ 2020 shall be guilty of an infraction ~~and it shall be punishable by a fine, not exceeding one thousand dollars for the first infraction and fine not exceeding fifteen hundred dollars for a second violation within a year.~~

**13.2.** ~~The third and each successive violation of EPFD Ordinance 2018 2019 in the period of one year shall constitute a misdemeanor and shall be punishable by a minimum of one thousand dollars, or cost of work plus administrative costs, or by imprisonment not to exceed six months, or by combination of such fine and imprisonment.~~ 13.2. – Fines imposed under this chapter shall be as set forth in Government Code Section 25132(c) and any amendments thereto.

**13.3.** Each and every day of which any violation of EPFD Ordinance ~~2018-2020~~ is committed, continued or permitted by any person shall constitute a separate violation hereof.

**13.4.** Pursuant to ~~Penal Code Section 836.5~~<sup>[SD8]</sup> ~~Government Code 25132~~, the Board of Directors of the Ebbetts Pass Fire District authorizes the following officer positions and employees to enforce EPFD Ordinance ~~2018-2020~~ as provided under Penal Code Section 836.5 ~~Government Code 25132~~.

- Full-time paid Chief Officers (Fire Chief, Assistant Chief(s), Battalion Chiefs)
- Full-time paid Fire Captains or Acting Captains
- Fire Code Official whose primary duty is the enforcement of requirements related to fire prevention contained in EPFD Ordinance ~~2018-2020~~ 2020.

**13.5.** Proceedings against persons for violations of EPFD Ordinance ~~2018-2020~~ shall not serve as a bar to civil enforcement proceedings.

**13.6.** ~~It is unlawful to Any person who shall build a Building or improve land in violation of any conditional requirement imposed by the Fire Code Official, or who fails to submit plans for review as required by Section 5 of EPFD Ordinance 20189, or who fails to meet conditions and/or requirements agreed upon by the builder/developer and the Fire Code Official and by which a certificate or approval of occupancy was conditionally granted, shall be guilty of an infraction.~~

**13.7.** ~~It is unlawful for aAny person who to violates or omits any of the requirements under which a permit, certificate or approval for occupancy was granted, shall be guilty of an infraction.~~

**13.8.** ~~It is unlawful for Any person to who fails to comply with any order as affirmed or modified by the Board of Directors, Fire Code Official, or and the District Chief or by a court of competent jurisdiction within the time frame indicated upon notice and/or fixed herein, shall be guilty of a misdemeanor or n infraction.~~

**13.9.** The application and payment of fines and/or imprisonment shall not be held to prevent compliance with required corrections and or provision of requirements that initiated action against the developer/builder/owner.

**Date of Effect**

EPFD Ordinance ~~2019~~20208, having gone through the process of ordinance adoption as required by law, shall take effect and be in force [thirty (30) days after duly being passed and adopted by the Board of Directors of the EBBETTS PASS FIRE PROTECTION DISTRICT and Calaveras County Board of Supervisors.]SD9]

THE FOREGOING ORDINANCE WAS DULY PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE EBBETTS PASS FIRE PROTECTION DISTRICT ON:

THE \_\_\_\_ DAY OF \_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
President, Board of Directors

**BOARD OF SUPERVISORS RATIFICATION**

THE FOREGOING ORDINANCE WAS DULY ~~PASSED AND ADOPTED~~RATIFIED BY THE BOARD OF SUPERVISORS OF CALAVERAS COUNTY ON THE \_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_ BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Chairperson, Board of Supervisors

## APPENDIX A - SUMMARY EXPLANATION OF AMENDMENTS

CFC= California Fire Code CCC=Calaveras County Fire and Life Safety Ordinance

PRC= Public Resources Code

CODE	Code Section	Title/Subject	EPFD Ordinance Section	Intent and Summary Requirements of Amendment
CFC	104.2	Applications/Permits	4.1	To define which Building and development activities require submission of plans for District review.
CCC	8.10.320	Fire Management Plans	4.2	To allow the District to impose more stringent mitigations if found necessary.
CFC	3404.1	Flammable Liquid Storage	5.1	Requires District approval for the installation of any aboveground tank for the storage of Class I, II and III flammable liquids
CFC	3804.2	Installation of LPG Tanks	5.2A	Requires District approval for the installation of LPG tanks in excess of 500 gallons.
CFC	3807	LPG Safety Devices	5.2.B-D	Requires the addition of additional fire protection/safety measures for the protection of larger propane tanks
CFC	3308	Fireworks	6	Bans the sale and use of all fireworks within District boundaries
CFC	907.2	Fire Alarm Systems-Automatic Fire Detection Systems-New Buildings	7.1 and 7.5	Requires the installation of a monitored fire detection system in newly constructed commercial/industrial Buildings
CFC	907.3	Fire Alarm Systems-Automatic Fire Detection Systems-Existing Buildings	7.2 and 7.5	Requires the installation of a monitored fire detection system in existing commercial/industrial Buildings that are renovated
CFC	907-7.5	Automatic Fire Detection and Automatic Fire Sprinkler Systems-Monitoring	7.4	Requires the monitoring of all fire detection systems.
CFC	903.2	Automatic Fire Sprinkler Systems-New Buildings	7.8	Requires the installation of a fire extinguishing system in any new commercial or industrial Building in excess of 3600 square feet
CFC	903.6	Automatic Fire Sprinkler Systems-Existing Buildings	7.8	Requires the installation of a fire extinguishing system in any commercial or industrial Building in excess of 3600 square feet which is renovated
CFC	903.3	Automatic Fire Sprinkler Systems-Installation	7.9	Requires installers of fire alarm and fire extinguishing systems be licensed/certified.
CFC	904.4	Automatic Fire Sprinkler Systems-Inspection/Testing	7.9/7.10	Places responsibility for the testing and maintenance of fire alarm/extinguishing systems with the owner.

CODE	Code Section	Title/Subject	EPFD Ordinance Section	Intent of Amendment
CCC	8.10.340	Roads and Driveways	8.2	Gives authority to the District's Fire Code Official to require that fire access roads, driveways and areas be cleared of obstructions.
CFC	Appendix D	Fire Apparatus Access Roads	8.2	Gives authority to the District's Fire Code to require

				the provision of fire lanes, no parking areas, etc., found necessary but not otherwise required by the CFC or CCC.
CCC	8.10.200	Premises Identification	8.5 - 8.7	Gives authority to the District's Fire Code Official to modify the requirements contained within the CCC to accommodate local climactic and topographical conditions.
PRC	4291 (a) and 4290	Defensible Space	9.4	Extends the defensible space requirements contained in the reduced clearance zone to unimproved lots/parcels.
CFC	4601	Existing Buildings – Adequate Water Supplies	10.3	Gives authority to the District's Fire Code Official to require the installation of an adequate water supply when an existing Building is renovated.
CCC	8.10.520	Water Supply Systems	10.4 - 10.5	Requires that the District's Fire Code Official approve any modifications, additions, and improvements to existing water systems including the installation of additional hydrants. Allows the District's Fire Code Official to allow reasonable exceptions to required hydrant spacing and fire flow requirements to accommodate a phased improvement program of an existing water system. Requires the installation of a water distribution system for fire protection within any new subdivision.
CFC	Appendix C C105	Distribution of Fire Hydrants	10.10 - 10.12	Gives authority to the District's Fire Code Official to increase/decrease hydrant spacing in order to put hydrants in a more functional location.
CFC	507.5.4/507.5.5/507.5.6	Hydrant Protection, Marking and Access	10.19 - 10.28	Gives authority to the District's Fire Code Official to require additional means for protecting and marking hydrants and to require discharge risers.

## APPENDIX B

# Ebbetts Pass Fire District

## Ebbetts Pass Fire District Clearance Requirements For Unimproved Lots and Parcels



Regulations pertaining to fire safe clearance on properties within the boundaries of the Ebbetts Pass Fire District originate from two different ordinances which are enforced by two different agencies.

### Regulations Pertaining to Improved Properties

In January 2005, new regulations under Cal Fire's Public Resources Code 4291 became effective. These regulations require that homeowners provide additional clearance around buildings and structures built within the wildland/intermix areas of the state. This law requires homeowners provide a 30-foot Defensible Space Zone with an additional 70-foot Reduced Fuel Zone around structures. Cal Fire has primary responsibility for inspection and enforcement of fire hazard reduction regulations around homes and buildings. See Cal Fire's form for detailed information.

### Regulations Pertaining to Unimproved Properties

In order to help enhance the effectiveness of PRC 4291 requirements and add to the safety of our homes, families, communities and the safety of Firefighters trying to protect homes and property from wildfires, **Ebbetts Pass Fire District Ordinance 201920208, Section 9 extends the Reduced Fuel Zone concept to the unimproved (vacant) subdivision parcels or lots.**

The purpose of extending the Reduced Fuel Zone concept to unimproved lots and parcels is based on the premise that modifying the fuel load on a vacant lot or parcel will help keep a wildfire from intensifying as it moves. This modification on a vacant lot or parcel reduces heat intensity, reduces flame length and helps keep flames from spreading from the ground to the tree tops.

Ebbetts Pass Fire District Ordinance ~~2018-2020~~ Section 9 covers:

- Unimproved lots or parcels within established subdivisions.
- An unimproved lot or parcel that is outside the boundaries of a subdivision but adjacent to improved parcels within the subdivision.
- Modification requirements for unimproved parcels or lots are the same as Cal-Fire's PRC 4291 requirements for the Reduced Fuel Zone.

The following criteria/explanation has been established so the property owner and the hired worker will know what is required to bring an unimproved lot or parcel into compliance with Ebbetts Pass Fire District Ordinance ~~201920208~~, Section 9.

The primary goal of our fuel reduction program is to keep fire from going from the GROUND to the CROWN of trees. Information below will help you achieve that goal.

1. Cut down and remove dead trees. Remove limbs on cut and already downed trees and dispose of both properly. If there are standing dead trees, they must be cut down. Newly cut trees and those which have fallen must be cut up and stacked or removed from the lot entirely. Do not stack next to or under live trees. Branches from these trees may NOT be left on the ground – they must be removed from the lot. Dead trees are both a fire and safety hazard. Contact your local forester for details about bug infested trees.

2.Remove dead branches and trees which are leaning into or against larger trees.

If dead branches or dead trees are leaning into or against live trees, they must be removed. Any trees, live or dead, that have fallen into other trees, (ex: “leaners”) must be dropped to the ground, cut up and stacked or removed from the lot. Dead branches and trees ignite quickly. If the “fire ladder” has not been eliminated, a fire within those trees will quickly “climb” the ladder of limbs and begin spreading faster, gaining heat and momentum with every tree consumed.

3.Remove and dispose of all dead tree limbs within 15 feet of the ground. Remove live branches to 6 feet (if tree height is 6 feet or less, remove 1/3 of the branches p live or dead).You may be required to limb higher depending on slope of land.

The primary goal of our fuel reduction program is to keep fire from going from the GROUND to the CROWN (top) of trees. Remove ALL dead tree limbs that are within 15 feet of the ground. Live branches must be removed to give 6 feet of clearance from the ground. This means that if ANY PORTION of the dead limb HANGS within six feet of the ground, the limb MUST be removed. If there is a slope to the property, you may be requested to limb higher, so there are six feet of clearance between the ground and the first set of branches. If you are six feet tall and can walk under the tree without bending, you have limbed high enough. If a tree is six feet or less, remove 1/3 of the branches. Properly dispose of limbs by hauling, chipping or by burning following legally established burning restrictions. A FIRE LADDER is the means by which a fire travels from the ground via flammable material, into a tree. Fire traveling to the top of a tree is called “crowning”. Remove ladder fuels such as live tree limbs, to a height of at least six feet. A SIX FOOT TALL PERSON SHOULD BE ABLE TO WALK FREELY UNDER YOUR TREES. If the limbs are dead, remove to 15 feet.

4.Remove dead branches on ground.

During most winters, dead branches are blown from trees. These must be removed from the ground so that they do not help fuel a fire and for the safety of the firefighter.

5.Remove all dead brush and brush growing under trees and bushes, such as manzanita, buck brush, wild lilac, etc..

Dead brush, whether under trees, bushes, or lying on the ground, is fire fuel. The more fire fuel, the hotter the fire and more damage to trees and nearby structures will occur. Maintain a vertical clearance space of at least 3 times the height of a shrub between any shrub and overhanging tree branch.

As an example, if an entire Manzanita or lilac bush is dead, REMOVE THE ENTIRE BUSH. If a portion of the bush is dead, you may opt to remove only the dead portion. If a few limbs are dead, removal of those dead limbs from that bush may be sufficient, depending on what is around or above the brush/bush.

6.Remove accumulations of dead materials and/or flammable ground vegetation from underneath and within manzanita and other brush.

This type of debris occurs because of weather. Wind causes limbs to break, dead pine needles to blow off the trees. This is typical “winter fall”. If this debris is not removed yearly, it continues to accumulate and cause a fire hazard. If this is removed yearly, it is usually not much of a chore to keep the fire fuel controlled on your lot. Piles of debris must not be left on your lot – they must be removed.\_

Dead or live brush removal and removal of debris from under trees slows the progression of fire.

7.Thin manzanita bushes. Remove all dead wood from the plant. Remove all dead manzanita bushes.

Manzanita is highly flammable and volatile. If you wish to keep your manzanita, you must: remove all dead branches; clear around the bush or clump of bushes. A simple guideline is to create space between plants equal to their height.

If manzanita is growing under a tree, and it ~~were~~as to catch on fire, the flames would be three times the height of the plant. If a plant is 6 feet tall, the flame length would be 18 feet! In that situation, the manzanita should be removed, or the tree limbed at least 18 feet. If a manzanita bush is dead – remove the entire bush.

8. Accumulations and/or piles of dead and dying material must be removed.

Remove all debris lying on ground. When needles, grass, cones and leaves are raked into piles, the piles must be removed. Piles of debris are fuels that will carry a small, manageable fire and spread it throughout a lot and into the trees very rapidly. Downed wood and debris become kindling for a fire. Limbs will create flame lengths that carry fire into brush and trees. 3" – 4" of accumulated pine needles may be left on the lot forming a "carpet of needles" which helps hold moisture in the ground and helps prevent soil erosion. If the "fire ladder" has been removed, the pine needles are more easily managed because there is no fire ladder to carry the flames into the trees. A ~~FIRE LADDER~~ is the means by which a fire travels from the ground via flammable material, into a tree. Fire traveling to the top of a tree is called "**crowning**". Remove ladder fuels such as tree limbs, to a height of at least six feet. ~~A SIX FOOT TALL PERSON SHOULD BE ABLE TO WALK FREELY UNDER YOUR TREES.~~

9. Remove dead and/or dying smaller trees growing under and/or within the limbs of taller healthy trees.

This could act as a "fire ladder". These small, dying or dead trees are extremely flammable. If they are ignited, they carry fire very quickly into the trees, gaining heat and momentum with every tree consumed.

10. Thin saplings and/or small trees.

All of these saplings will not grow to maturity and they create ladder fuels that endanger the health of mature trees.

11. Cut bear clover and/or ground cover vegetation to a height of 34 inches or lower.

Bear clover, also known as mountain misery is highly flammable. The taller this native plant grows, the more flammable it becomes. If you wish to keep the mountain misery, it should be maintained to be no higher than 34 inches. If the bear clover is growing underneath low-growing green bushes, or under saplings, the bear clover should be removed, or remove the bush and/or sapling.

12. Cut ALL dead and/or dying grass and weeds.

Dry, cut grass, leaves and pine needles may stay on the ground, but may be no more than 3 – 4 inches deep.

13. No Cannabis cultivation on unimproved lots in areas zoned R1, RR, GF, and unimproved commercial property under 6 acres.

Cannabis is a form of vegetation that contributes to fire loading.

~~Thin saplings and/or small trees.~~

~~All of these saplings will not grow to maturity and they create ladder fuels that endanger the health of mature trees.~~

~~Cut bear clover and/or ground cover vegetation to a height of 4 inches or lower.~~

~~Bear clover, also known as mountain misery is highly flammable. The taller this native plant grows, the more flammable it becomes. If you wish to keep the mountain misery, it should be maintained to be no higher than 4 inches. If the bear clover is growing underneath low-growing green bushes, or under saplings, the bear clover should be removed, or remove the bush and/or sapling.~~

On parcels with uninterrupted low growing vegetation, create a fuel break around the perimeter of the parcel by cutting the ground vegetation to a height of no more than 4" from within 20 feet of the property line(s).

On parcels with "uninterrupted" ground cover vegetation, an area of at least twenty feet along each property line must be cut to a height not to exceed 4 inches, especially along property lines adjacent to other properties with a house and/or properties that are upslope. If the ground cover is growing uninterrupted, you should create "islands" of groupings with areas cleared of ground cover between each grouping.

~~Cut ALL dead and/or dying grass and weeds.~~

~~Dry, cut grass, leaves and pine needles may stay on the ground, but may be no more than 3-4 inches deep.~~

IN ADDITION TO THE FOREGOING CRITERIA, large areas of brush MUST be reduced. This can be accomplished in several ways:

- Create cleared areas or “spaces” around individual bushes. The size of the cleared area around the bush needs to equal the height of the bush that will remain. All flammable debris in that area must be removed. Leaving a pattern of bushes with space between them can be done throughout an entire parcel.
- Create “islands” of bushes. Numerous bushes can remain on the parcel in a group (no larger than ten feet in diameter) with a cleared area around the grouping. The cleared area must equal the diameter of the grouping or “island” of bushes.
- Create fuel breaks along property lines and within properties, especially along property lines which are adjacent to property with a home, properties which are upslope or properties adjacent to forest lands. These fuel breaks can be accomplished by removing all brush along a 15 to 20 foot strip, property line to property line. Properly dispose of all cut brush by hauling, chipping or by burning following legally established burning restrictions.

All cut and/or downed debris shall be disposed of by Hauling, Chipping, Burning (following legally established burning restrictions) or other methods of disposal approved by the property owner and by Ebbetts Pass Fire District or Cal Fire. At NO TIME shall debris be buried on the parcel, deposited on the property of another, dumped into holes on the parcel or covered by pine needles.

If a canopy exists (tops of trees touching or intertwined), the canopy must be interrupted.

Before burning always call the Air Quality Control number in San Andreas to ascertain if it is a “burn day”.  
Burn Information Line: 209-754-6600.

Under certain conditions, i.e. topography or fuel type, the Ebbetts Pass Fire District may require more or less fuel reduction on one parcel than on another.

Fire safety/prevention is every property owner’s responsibility. Please help us keep your property safe.

Thank you. Ebbetts Pass Fire District

***For more information or assistance please call***  
**Ebbetts Pass Fire District Fire Prevention**  
**Joan Lark, Prevention Officer**  
**209-795-7393**  
**joanlark@epfd.org**

Rev. 9-7-178.22.19

Ebbetts Pass Fire Protection District	Policy:
Subject: <b>Fund Balance/Reserve</b>	Effective Date: Draft Revision Date: Draft Reviewed: Draft

## POLICY

A. The District will report fund balance in accordance with Governmental Accounting Standards Board Statement No. 54. The following five components will be used:

1. *Non-Spendable Fund Balance* — Fund Balance amounts set aside for items that do not represent available, spendable resources such as prepaid expenses or inventory amounts.
2. *Restricted Fund Balance* - Fund Balance amounts that have external restrictions imposed by creditors, grantors, contributors, laws, regulations, or enabling legislation which requires the funds to be used only for a specific purpose.
3. *Committed Fund Balance* - Fund Balance amounts that have constraints imposed by formal action of the Board. Once adopted, the limitation imposed by the resolution remains in place until a similar action is taken (the adoption of another resolution) to modify, remove, or reverse the limitation.
4. *Assigned Fund Balance* - Fund Balance amounts that are constrained by the District's intent to be used for a specific purpose, but are neither restricted nor committed.
5. *Unassigned Fund Balance* - represents residual amounts that have not been restricted, committed, or assigned.

B. The District will maintain in the General Fund at fiscal year-end the following reserve accounts and balances:

1. A Dry Period Funding balance equivalent to \$1,200,000 for the current fiscal year. Such amount establishes the minimum Fund Balance for the General Fund.

Ebbetts Pass Fire Protection District	Policy:
Subject: <b>Fund Balance/Reserve</b>	Effective Date: Draft Revision Date: Draft Reviewed: Draft

## INTRODUCTION

Responsible financial practices necessitate adoption of procedures for reporting fund balance classifications, minimum reserve requirements, and hierarchy of fund balance expenditures in conformance with Governmental Accounting Standards Board guidelines.

The District realizes its critical service missions of Fire Suppression, Advance Life Support medical services, and All Hazard Response obligate it to anticipate future funds needs and to plan accordingly.

## PURPOSE

To provide procedures for reporting fund balance classifications, establish prudent reserve requirements, and establish a hierarchy of fund balance expenditures.

## DEFINITIONS

Fund balance - The difference between assets and liabilities.

Teeter Fund Dry Period Funding Reserve - A reserve account established in an amount sufficient to provide for anticipated operating expenses during the period in which the District does not receive any substantial revenues (July 1 through December 31 of each fiscal year.) The Reserve shall be reviewed and adjusted annually to reflect anticipated dry period expenses for the ensuing dry period. Once established, unless amended or modified by formal action of the Board, the funds in the reserve account may only be used for a designated purpose of the Teeter Fund.

Capital Outlay Expenditure Reserve - A reserve account established in an amount sufficient to cover approved capital outlay expenses. Once encumbered, the funds may not be utilized for any other purpose unless unencumbered by Board action.

Ebbetts Pass Fire Protection District	Policy:
Subject: <b>Fund Balance/Reserve</b>	Effective Date: Draft Revision Date: Draft Reviewed: Draft

2. A Capital Outlay Expenditure Reserve equal to the total amount of encumbered funds for capital outlays for the fiscal year.

C. The District will report the following amounts as Committed Fund Balance at fiscal year- end:

1. Dry Period Funding - Fund Balance committed to covering operational costs during the "dry period" between the receipt of property taxes in April and the receipt of property taxes in December, when expenditures typically far outpace revenues. The amount will be equal to \$1,200,000 from General Fund operating revenues (excluding grant and other one-time revenues, for the current fiscal year) and will be maintained in the General Fund and may be adjusted annually.
2. Capital Outlay Expenditure Reserve - Fund Balance committed to cover the costs of capital outlay expenditures such as the purchase of new fire apparatus or emergency safety equipment. The amount will be set aside from the General Fund operating revenues (excluding grant and other one-time revenues for the current fiscal year) and will be maintained in the General Fund. The amount shall be adjusted at least annually to reflect current obligations for such purposes.

D. The District considers restricted amounts to have been spent prior to unrestricted amounts when an expenditure is incurred for purposes for which both are available. Committed, assigned, and unassigned amounts, in this order, are considered to be spent when an expenditure is incurred for purposes for which more than one fund balance is available. During any fiscal year if a capital expenditure is not financially attainable, the Board should consider the expenditure in the next fiscal year and if a Capital Outlay expenditure will extend beyond the fiscal year in which it is encumbered it shall be considered a continuation purpose and any unexpended balance shall be carried over to the next fiscal year, unless otherwise determined by the Board.